

Faculty of Education
DEAN'S ADVISORY COMMITTEE

1. Terms of Reference

- 1.1 To provide counsel and assistance to the Dean in the performance of duties (DAC: Sept 14, 2010)
- 1.2 To facilitate the operating and capital budget processes
- 1.3 To discuss matters of mutual concern in the administration of the Faculty

2. Composition

- 2.1 Dean or designate, who shall be the Chair (DAC: Sept 14, 2010)
- 2.2 Vice Dean (DAC: Sept 14, 2010)
- 2.3 Associate Deans
- 2.4 Department Chairs/Director
- 2.5 Assistant Dean, Finance and Administration (DAC: Sept 14, 2010)
- 2.6 Other members as suggested by the Dean (DAC: Sept 14, 2010)

3. Procedures

- 3.1 Quorum - not established
- 3.2 Meeting Dates - the second Tuesday of each month or every other Tuesday (this will be the choice of the Dean)

Revised September 14, 2010
July 1992