

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

February 3, 2014

PRESENT: Ali Abdi, Jennifer Branch, George Buck, Pamela Fong, Anna Kirova, Billie-Dawn MacDonald, Christine Massing, Paul Newton, Ali Shiri, Elaine Simmt, Greg Thomas, Randy Wimmer, Jill McClay (Chair), Betty jo Werthmann (Administrator)

Regrets: Diane Conrad, Dania Wattar, Mark Yurick

1. Approval of Agenda

MOVED TO APPROVE the agenda as circulated.

J Branch / A Kirova / CARRIED

2. Approval of November 4, 2013 Minutes

MOVED TO APPROVE the minutes of November 4, 2013 as presented.

A Kirova / G Buck / CARRIED

3. Chair's Report

The March 3 meeting will be cancelled. If no feedback has been received to the Notices of Motion from today's meeting, an evote will be held.

Exit Survey

- EdTech Services provided assistance in preparing the pilot survey
- the pilot survey was sent after the November convocation so didn't expect a big response
- it's hoped to send the spring survey in April, right after exams, while students still feel a connection
- grad coordinators will be informed when the survey is being sent

FGSR updates

- current funding models are not helpful to Education and several other faculties
- additional proposals for RA and TAd are being developed
- we require flexibility to accommodate our students
- revisions for thesis formatting have been approved
- studies that required ethics must now provide a preface stating that it received approval through the U of A process
- an explanation must be provided for collaborative studies
- FGSR sets minimum thesis standards
- department requirements are available in their student handbook or on their website

4. Notice of Motion

4.1 EDEL 542 Introduction to Inquiry-Based Instruction

- Title change from “Introduction to Inquiry-based Instruction” to “Theory and Practice of Inquiry-based Teaching and Learning” to better reflect the course content which moves beyond the introductory.

4.2 EDEL 555 Early Childhood Education

- Title change from “Early Childhood Education: Home/School/Community Relations” to “Home/School/Community Relations” to allow for a broader scope of potential offerings of the course which may include, but not be limited to, Early Childhood Education.

4.3 EDPY 501 Introduction to Methods of Educations Research

- Change in course requirement statement to allow students direct registration through BearTracks rather than through the department.

4.4 EDPY 507 Adolescent Development: Theories and Issues

- Title change from “Adolescent Development: Theories and issues” to “Adolescent/Child Development: Theories and Issues” as well as a course outline update. Changes allow EDPY 509 and EDPY 507 to be combined.

4.5 EDPY 531 Development of an Effective School Counselling Program

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

4.6 EDPY 532 Systems of Counselling

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

4.7 EDPY 533 Basic Skills, Issues and Attitudes in Counselling I

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

4.8 EDPY 534 Basic Skills, Issues and Attitudes in Counselling II

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

4.9 EDPY 536 Ethical and Professional Issues in Psychological Practice

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

4.10 EDPY 538 Theory and Practice in Group Counselling

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

4.11 EDPY 542 Cross-Cultural Counselling

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

4.12 EDPY 550 School Counselling Practicum

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

4.13 EDPY 614 Social and Emotional DEvelopment

- Deletion of EDPY 509 as a prerequisite as it is no longer offered.

4.14 EDPY 615 Program Evaluation

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

4.15 EDPY 632 History and Systems of Psychology

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

4.16 EDPY 633 Advanced Counselling Practicum I

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

4.17 EDPY 634 Advanced Counselling Practicum

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

4.18 EDPY 635 Counselling Speciality: Theory and Practice

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who have the required prerequisite.

MOVED TO ADJOURN.

G Thomas / G Buck / CARRIED

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

March 31, 2014

PRESENT: Ali Abdi, George Buck, Diane Conrad, Anna Kirova, Achsah Lionel, Billie-Dawn MacDonald, Christine Massing, Ali Shiri, Elaine Simmt, Greg Thomas, Dania Wattar, Jill McClay (Chair), Betty jo Werthmann (Administrator)

Regrets: Jennifer Branch, Pamela Fong, Monique Gravel, Randy Wimmer

1. Approval of Agenda

MOVED TO APPROVE the agenda as circulated.

E Simmt / G Thomas / CARRIED

2. Approval of February 3, 2014 Minutes

Editorial changes were noted and original minutes will be updated accordingly.

As no substantial feedback was received at or following the February 3 meeting for the following notices of motion, an e-vote was held in lieu of a March 3 meeting. Fifteen out of 17 members responded with all in favour of approval the changes.

EDEL 542 Introduction to Inquiry-Based Instruction

- Title change from “Introduction to Inquiry-based Instruction” to “Theory and Practice of Inquiry-based Teaching and Learning” to better reflect the course content which moves beyond the introductory.

EDEL 555 Early Childhood Education

- Title change from “Early Childhood Education: Home/School/Community Relations” to “Home/School/Community Relations” to allow for a broader scope of potential offerings of the course which may include, but not be limited to, Early Childhood Education.

EDPY 501 Introduction to Methods of Educations Research

- Change in course requirement statement to allow students direct registration through BearTracks rather than through the department.

EDPY 507 Adolescent Development: Theories and Issues

- Title change from “Adolescent Development: Theories and issues” to “Adolescent/Child Development: Theories and Issues” as well as a course outline update. Changes allow EDPY 509 and EDPY 507 to be combined.

EDPY 531 Development of an Effective School Counselling Program

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

EDPY 532 Systems of Counselling

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

EDPY 533 Basic Skills, Issues and Attitudes in Counselling I

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

EDPY 534 Basic Skills, Issues and Attitudes in Counselling II

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

EDPY 536 Ethical and Professional Issues in Psychological Practice

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

EDPY 538 Theory and Practice in Group Counselling

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

EDPY 542 Cross-Cultural Counselling

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

EDPY 550 School Counselling Practicum

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

EDPY 614 Social and Emotional DEvelopment

- Deletion of EDPY 509 as a prerequisite as it is no longer offered.

EDPY 615 Program Evaluation

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

EDPY 632 History and Systems of Psychology

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available first to those students who require it.

EDPY 633 Advanced Counselling Practicum I

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

EDPY 634 Advanced Counselling Practicum

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who require it.

EDPY 635 Counselling Speciality: Theory and Practice

- Change in course restriction to allow students direction registration through BearTracks while ensuring the course is available only to those who have the required prerequisite.

MOVED TO APPROVE the minutes of February 3, 2014 as amended.

A Kirova / D Wattar / CARRIED

3. Chair's Report

Exit Survey update

- approximately 25 surveys were returned
- considering the pilot survey was not sent to MES or Educational Policy Studies as they were sending their own survey, and lower convocation numbers in the fall, Jill was pleased with the return
- Jill provided a summary of the results
- the spring exit survey will be sent at the end of April when students have finished exams and handed in papers, but still feel a connection to the university which should provide a stronger return rate
- graduate coordinators and GAAC student representative were asked to encourage convocating students to respond to the survey request
- the survey will now be sent to all students convocating from our faculty
- departments will be provided with results specific to their questions

FGSR update

- a reminder of thesis format changes such as
 - needing to include a statement of ethics approval in the preface
 - providing details if collaborative publications are included in thesis
 - bibliography must be included
- Jill will confirm when changes take place

4. Notice of Motion

Ali Abdi presented the following new courses on behalf of Educational Policy Studies.

4.1 EDPS 528 Global Transformation, Indigenous Knowledge and the Crisis of Sustainability

4.2 EDPS 547 Leadership and Social Justice

MOVED TO ADJOURN / G Thomas

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

May 5, 2014

PRESENT: Ali Abdi, Jennifer Branch, George Buck, Diane Conrad, Pamela Fong, Anna Kirova, Billie-Dawn MacDonald, Paul Newton, Ali Shiri, Elaine Simmt, Greg Thomas, Dania Wattar, Randy Wimmer, Jill McClay (Chair), Betty jo Werthmann (Administrator)

Regrets: Monique Gravel

1. Approval of Agenda

Jill requested “graduate student recruitment web site” be added to the agenda.

Approval of March 3 minutes should read March 31.

MOVED TO APPROVE the agenda as amended.

J Branch / D Wattar / CARRIED

2. Graduate Student Recruitment web site

Michael Fulton, Web Administrator for the Faculty, spoke to GAAC.

The discussion of developing a graduate student recruitment site started when Patricia Boechler was Associate Dean, Research and Graduate Studies and has continued through Jill’s appointment. The focus is currently on recruitment and will then move to other aspects of graduate student life in the faculty and on campus. Michael walked through the draft web site, answered questions and received feedback to assist with further development of the site.

3. Approval of March 31, 2014 Minutes

MOVED TO APPROVE the minutes of March 31, 2014 as presented.

P Fong / A Kirova / CARRIED

4. Chair’s Report

- The exit survey content has been finalized and will be send once the final convocation list is ready.
- Scholarships results are looking very positive for our faculty. Congratulations to our students, department graduate committees for all their hard work. We have received 10 SSHRC out of 42 on campus and 1 Vanier out of 10. Killam results are not yet available.

5. Changes to External Examiner requirements

Background:

The responsibility for approval of external examiners has moved from the FGSR dean to faculty deans, with the option of delegation within the faculty. In Education it has been delegated to the associate dean, graduate studies.

Requirements of an external examiner indicate that they:

- must be a recognized authority in the specific field of research of the student's thesis;
- will be experienced in evaluating doctoral area work; and
- must be in a position to review the thesis objectively and to provide a critical analysis of the work and the presentation.

Jill reported that some faculties do not require external examiners to have a PhD, e.g. Law, as it is not the norm for academics to have doctoral degrees. In Education, the norm is that mid-to-senior level academics have a PhD or EdD. Those without doctoral degrees can serve as examiners, but the external examiner should have the degree for which h/she is examining the student's work, as this person has a weightier vote in the examination.

George expressed his concern for the Counselling and School Psychology program where, depending on the area of research, externals are often psychiatrists from the field who do not have a PhD.

It was requested that the motion be withdrawn and presented as a Notice of Motion so that graduate coordinators could discuss this matter in their departments.

MOVED THAT AN external examiner for Faculty of Education doctoral students must have a doctoral degree. Exceptions for extraordinary cases can be requested from the Associate Dean, Graduate Studies.
G Thomas / A Altmann / WITHDRAWN

Jill provided clarification of the phrase "deemed to be present" for external examiners. Skype or phone is considered present; otherwise they are considered an external reader but still count as a member of the committee.

6. Cooperative Activities Program (CAP) changes

Jill and Betty jo reviewed recent changes to the CAP program for submissions to Edmonton Public. These include four review dates per year and the requirement of police information checks for all researchers. Details can be found at <http://www.education.ualberta.ca/Research/resources-for-researchers/CAP.aspx>

7. Motion for Approval

7.1 EDPS 528 Global Transformation, Indigenous Knowledge and the Crisis of Sustainability

7.2 EDPS 547 Leadership and Social Justice

These courses were presented for notice of motion at the March 31, 2014 GAAC meeting. No feedback was received following the meeting.

MOVED TO APPROVE EDPS 528 Transformation, Indigenous Knowledge and the Crisis of Sustainability and EDPS 547 Leadership and Social Justice.

A Abdi / J Branch / CARRIED

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

October 6, 2014

PRESENT: Jennifer Branch, George Buck, Diane Conrad, Jackie Filipek, Jerry Kachur, Jeff Kuntz, Linda Laidlaw, Achsah Lionel, Izabela Martyniuk (for E Simmt), Vidhu Phillip, Marian Rossiter, Gaylene Schreiber (for M Gravel), Ali Shiri, Jason Wallin, Denise Larsen (Chair), Betty jo Werthmann (Administrator)

Regrets: Monique Gravel, Elaine Simmt, Randy Wimmer

1. Approval of Agenda

MOVED TO APPROVE the agenda as circulated.

J Branch / M Rossiter / CARRIED

2. Welcome and Introductions

Denise welcomed returning members and new members. Introductions were made around the table.

3. Approval of May 5, 2014 Minutes

MOVED TO APPROVE the minutes of May 5, 2014 as presented.

J Branch / L Laidlaw / CARRIED

Discussion arising from the minutes:

- It was mentioned at the May meeting that Randy Wimmer would investigate into the possibility of streamlining the police check process for researchers and students doing their practicum. Randy was not at the meeting to speak to this item.
- Denise reported that digiTAL will be distributing the exit survey following the November convocation.

4. For information

4.1 Membership

It was explained that statutory members (by virtue of office) are allowed to send an alternate to GAAC meetings, however elected and appointed members are not.

4.2 Terms of reference

For information.

4.3 meeting schedule

For information.

4.4 U of A program approval flowchart

For information.

5. Annual Report 2013-2014

For information.

6. Summary of 2013-2014

For information.

7. Notice of Motion

7.1 EDU 502 Guided Individual Study in Educational Studies

Izabela Martyniuk presented on behalf of Elaine Simmt.

The MES is a highly structured program with compulsory courses offered in a particular sequence and few courses offered as electives. The addition of an independent study course will assist students in three ways: 1) when students fall out of sequence there are few possibilities to get on track without losing a full year; 2) students who have an interest in a topic not offered will have a possibility of studying that topic; 3) students who participate in a relevant workshop series that is not offered for credit but is substantial could work with an instructor to supplement the workshop with additional academic work.

It was asked if there would be a specified number of times a student can take this course. Izabela indicated she would refer the question to Elaine Simmt, MES Director for an answer.

7.2 EDSE 612 Theory and Practice of Arts Based Educational Research

A change of title and description is proposed to better reflect the content of the course.

7.3 EDPY 205.24.1 General Information

Several of the department's MEd programs have reduced the number of required credits, this calendar change maintains consistency across individual programs' requirements.

7.4 EDPY 205.24.2 The Degree of MEd

Several of the department's MEd programs have reduced the number of required credits, this calendar change maintains consistency across individual programs' requirements.

7.5 EDPY 518 Individual Psychological Assessment: Psycho-Educational Foundations

EDPY 545A and EDPY 545B are currently delivered as a 6-credit course with a practicum (i.e. lab). The proposed change would split the course into two separate 3-credit courses. Both 3-credit courses will retain a practicum (i.e. lab) component. The proposed change would help to accommodate the needs of the department, in particular students in the Counselling program who only require 3 credits from this course. The course listed below is the first course of the sequence, to be delivered during the Fall term.

A course outline was requested. This will be provided to GAAC members via email.

7.6 EDPY 545 Individual Psychological Assessment: School and Clinical Applications

EDPY 545A and EDPY 545B are currently delivered as a 6-credit course with a practicum (i.e. lab). The proposed change would split the course into two separate 3-credit courses. Both 3-credit courses will retain a practicum (i.e. lab) component. The proposed change would help to accommodate the needs of the department, in particular students in the Counselling program who only require 3 credits from this course. Thus, the course in its current form needs to be deleted and replaced by two new courses.

7.7 EDPY 559 Level B Assessment

The correct wording for the course description was passed by GAAC in 2011. However, after being passed, an error was introduced into the calendar entry. This change will correct that error.

7.8 EDPY 640 Developmental Psychopathology

This course is currently taught in the Department of Educational Psychology for students enrolled in professional psychology training programs including School and Clinical Child Psychology (SCCP) and Counseling Psychology (CP). A title change is proposed to reflect the greater emphasis on psychopathology across the lifespan. The course description is revised to reflect the developmental aspect of the course.

Comment from the Chair:

The next GAAC meeting is November 4. The deadline for calendar changes to be approved by all appropriate governing bodies is November 20. Following GAAC approval, calendar changes are submitted to University governance where the process can take several weeks. Denise requested the support of GAAC members to have an e-vote to approve these submissions. Along with the e-vote an answer will be provided for EDU 502 as well as the course outline for EDPY 518. Betty jo will send the e-vote on Tuesday, October 14 with voting to end on October 20.

8. Chair's Report

Graduate Student Open House (Faculty of Education)

The Faculty's graduate student open house will be held on Thursday, October 23 in the Education North atrium. All departments will have table displays with staff on hand to answer questions.

A question Denise has posed to our graduate coordinators is "where are we not promoting our programs?" The contact list has been expanded and will continue to grow as suggestions are made. The electronic invitation now provides direct links to department contacts.

The purpose of the open house is not to increase our enrolment, but to encourage prospective students and ensure we are receiving top submissions.

U of A Open House

The University open house for undergraduate recruitment takes place on October 18. Van Dam (Denise's assistant) will be working alongside our Faculty booth to provide contact information for graduate studies.

Coutts Library initiative

Katherine Koch, Director of the Coutts Library, has proposed an initiative to promote graduate work. On the second floor of the library is a space that can be used for presentations or poster displays. This could be used as an addition to department student poster fairs. It was suggested that if a "name" could be given to the event then students could add it to their CVs.

Awards and Scholarships

Denise is looking into the process for student awards and scholarships. The process starts with FGSR issuing the nomination form to the Dean's Office at which time information is forwarded to the departments. For the past while this process has been greatly delayed from FGSR, with nomination forms being distributed close to the deadline or even post-deadline. This puts great pressure on the departments to develop nomination packages. FGSR's concern is not knowing if the award will have funds to actually be awarded. Denise will continue to work through the process with FGSR, but requests that departments also express their concerns.

The Myer Horowitz Travel Award is the only award that originates with and is funded through the Dean's Office.

MOTION to ADJOURN.

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

December 1, 2014

PRESENT: Jennifer Branch, George Buck, Diane Conrad, Jackie Filipek, Jerry Kachur, Jeff Kuntz, Achsah Lionel, Vidhu Phillip, Marian Rossiter, Gaylene Schreiber, Ali Shiri, Elaine Simmt, Makere Stewart-Hawarira, Jason Wallin, Randy Wimmer, Denise Larsen (Chair), Betty jo Werthmann (Administrator)

Regrets: Linda Laidlaw

1. Approval of Agenda

*MOVED TO APPROVE the agenda as circulated.
J Branch / G Buck / CARRIED*

2. Approval of October 6, 2014 Minutes

*MOVED TO APPROVE the minutes of October 6, 2014 as presented.
M Rossiter / J Branch / CARRIED*

3. Notice of Motion

3.1 EDPY 543 Mental Health Assessment

The proposed course is a 3 credit practicum-based assessment and testing course designed specifically for Counselling Psychology masters and doctoral students and will replace the deleted EDPY 545. This change accommodates the needs of students and the department, particularly regarding professional identity, skill, and meeting accreditation standards.

An editorial suggestion was made to remove “Prerequisite: none”.

3.2 EDPY 547 Therapeutic Assessment

The proposed course is a practicum-based testing course that builds on EDPY 543. This change accommodates the needs of students and the department, particularly regarding professional identity, skill, and accreditation issues. It is a required course in the Counselling Psychology master’s programs, and enables counseling psychology students to complete 6 credits of assessment which is a requirement of the program.

4. Master of Education in Educational Studies overview

Elaine Simmt, Director of the Master of Education in Educational Studies program provided a review of the program as follows:

- the program is administered out of the Dean’s Office rather than a department
- blended-delivery and on-line courses provide access and opportunities for transformative learning
- there is a cohort and residency team approach

- the program is flexible to adapt to working professionals and is designed to be completed in two years
- the program offers an integration of issues of particular interest to Alberta educators, e.g. Inspiring Education, Curriculum re-design
- site-based research is attentive to school context and personal interests
- blended-delivery courses are offered regionally with on-line elements
- on-line courses can be completed from the students' home
- starting in 2015 the summer residency will be delivered regionally, instructors will go to student cohorts, e.g. Red Deer, Grande Prairie and Bonnevillle
- colleges are excited to have graduate-level work being done on their campus and are currently donating space. The school district office may be used in Bonnevillle.

5. Secondary Education graduate program review

Diane Conrad, Associate Chair, Graduate, provided an overview of the department's programs as follows:

- the Department offers an MEd (course-based), MEd (thesis-based), EdD and PhD
- graduate programs in the department typically involve advanced study in one or more of the following areas:
 - Curriculum Foundations and Inquiry
 - Health and Physical Education
 - Career and Technology Education
 - Humanities and Social Sciences (English language arts, English as a second language, media education, religious and moral education, second languages, social studies)
 - Mathematics and Science Education (biology, chemistry, information communication technology, physics)
 - Visual and Performing Arts (art, drama, music)
 - Research and Inquiry
- the department houses a large number of international students

6. Chairs Report

It has been suggested that an electronic document listing all research courses in the Faculty be prepared and made available for purposes of student advising. Denise and her assistant, Van Dam, are looking into way of sustaining such a document so that it is updated and readily available.

The graduate exit survey was emailed on November 24 to the 119 graduating students identified by departments. To date there has been approximately a 20% response rate. A follow up email will be sent. Results will be analyzed and shared with departments. A suggestion was made that reminder emails be sent from department graduate administrators so that it is a familiar email to the students. It would also be helpful to have the departments send a notice to students to watch for the survey.

Denise is working with Patricia Boechler, Associate Dean Research, in facilitating the research forum series, using different presentation formats that can be used at conferences. The first one was done as a symposium. Graduate students who attended were very interactive with the

presenters on how to put on a symposium. The next session is February 25 and will be done in a research panel format.

Denise is establishing a professional development and dialogue series for our graduate students. The first one was “Future Faculty” for those considering pursuing academia and had approximately 27 in attendance. Please let Denise know of academics who may be interested in presenting. Denise will check if there is a possibility of video recording the sessions.

Thank you to those who participated in the October graduate student open house. Discussions will continue with graduate coordinators as to how to best promote our programs.

MOVED TO ADJOURN.

E Simmt / J Branch / CARRIED

