

The University of Alberta  
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

March 6, 2017

PRESENT: Trudy Cardinal, Joe da Costa, Norma Nocente, Lynn McGarvey, William Dunn, Evelyn Steinhauer, Doug Gleddie, Ali Shiri, Gaylene Schreiber, Kelsey Reed, Domenique Gadsden, Hayley Morrison, Ella Hitchcock, Remonia Morrison, Jill McClay (Chair), Van Dam (Administrator)

Guest: Susan Knechtel, ATA

Regrets: Jacqueline Pei, Veronica Smith, Cathy Adams

**1. APPROVAL OF AGENDA**

The Chair welcomed Susan Knechtel and thanked her for coming to present with Gaylene on TQS policies.

*MOVED TO APPROVE the agenda as circulated.  
D Gleddie / L McGarvey / CARRIED*

**2. APPROVAL OF DECEMBER 5, 2016 MINUTES**

*MOVED TO APPROVE the minutes of December 5, 2016 as presented.  
H Morrison / D Gadsden / CARRIED*

**3. TEACHER QUALIFICATIONS SERVICE – Gaylene Schreiber and Susan Knechtel**

- Gaylene and Susan explained process and procedures concerning placement of teachers on the salary grid for Alberta public, separate and Francophone school jurisdictions. They provided handouts of their presentation and the ATA booklet “Principles for the Evaluation of Years of Teacher Education for Salary Purposes. Q&A raised pertinent issues. J McClay thanked Gaylene and Susan for their informative and engaging presentation.

**4. MOTION TO APPROVE**

*Editorial Changes*

4.1 EDPS 560 Philosophies, Theories and Methods of Teaching and Learning in Adult and Higher Education

4.2 EDPS 561 Design and Development of Learning, Teaching and Assessment in Adult and Higher Education

4.3 EDPS 585 Assessing Needs and Program Planning in Adult and Community Education

*MOVED TO APPROVE EDPS 560 Philosophies, Theories and Methods of Teaching and Learning in Adult and Higher Education, EDPS 561 Design and Development of Learning, Teaching and Assessment in Adult and Higher Education and EDPS 585 Assessing Needs and Program Planning in Adult and Community Education  
E Steinhauer / D Gleddie / CARRIED*

5. **NOTICE OF MOTION**

*Editorial Changes*

5.1 EDIT 578 Site One Internship in Instructional Technology

5.2 EDIT 579 Site Two Internship in Instructional Technology

6. **CHAIR'S REPORT**

**Admissions** –FGSR will keep an eye to see whether international applicants are increasing in the aftermath of events in the USA.

**Teachers convention** season is upon us; we are recruiting at Greater Edm-GETCA; NorthCentral; Red Deer; Grande Prairie.

**Professional Development sessions**—We are looking to collaborate with FGSR on initiatives to benefit students—including those who are part-time and off-campus.

**Scholarships and awards:** We would like to have more applications for available scholarships and awards. Some discussion ensued regarding how much lead time there is when notices are sent out, students taking time to check listings, possible PD session on awards.

*MOVED TO ADJOURN.*

*D Gleddie*