

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

February 2, 2015

PRESENT: Jennifer Branch, George Buck, Diane Conrad, Jackie Filipek, Linda Laidlaw, Achsah Lionel, Marian Rossiter, Gaylene Schreiber, Ali Shiri, Elaine Simmt, Randy Wimmer, Denise Larsen (Chair), Betty jo Werthmann (Administrator)

Regrets: Jeff Kuntz, Vidhu Phillip, Makere Stewart-Hawarira

1. Approval of Agenda

*MOVED TO APPROVE the agenda as circulated.
J Branch / M Rossiter / CARRIED*

2. Approval of December 1, 2014 Minutes

*MOVED TO APPROVE the minutes of December 1, 2014 as presented.
L Laidlaw / M Rossiter / CARRIED*

3. Motion to Approve

3.1 EDPY 543 Mental Health Assessment

No feedback was received following notice of motion at the December 1, 2014 meeting.

*MOVED TO APPROVE EDPY 543 Mental Health Assessment.
G Buck / J Branch / CARRIED*

3.2 EDPY 547 Therapeutic Assessment

No feedback was received following notice of motion at the December 1, 2014 meeting.

*MOVED TO APPROVE EDPY547 Therapeutic Assessment
G Buck / M Rossiter / CARRIED*

4. Notice of Motion

4.1 205.23.1 General Information

As a representative from Educational Policy Studies was not available to present this item it will be carried forward to the next meeting.

5. Elementary Education graduate program overview

Linda Laidlaw, Graduate Coordinator, Elementary Education, presented to GAAC.

- Most Master's students are full time working teachers looking for professional development or advancement to an administrative position.
- The majority of Master's students are course-based.
- The Department's on-line program is now cost-recovery.
- The number of international students applying to the department continues to increase.

Linda distributed program pamphlets and answered questions from GAAC members.

6. School of Library and Information Studies graduate program overview

Ali Shiri, Graduate Coordinator, School of Library and Information Studies, presented to GAAC.

All SLIS programs are audited every seven years by the American Library Association. It takes approximately two years to prepare for audits.

Following are the programs SLIS offers:

On campus MLIS – allows students to pursue a course-based or thesis-based degree on a full-time or part-time basis.

Online MLIS – can be completed entirely online and is ideal for students interested in distance-learning.

MA/MLIS – is a combined Master of Arts in Humanities Computing and MLIS program. This is a thesis-based degree program which typically extends over three years of full-time study.

MBA/MLIS – is a combined Master of Business Administration and MLIS program. In this inter-faculty joint degree program students may complete the MLIS degree in conjunction with the Alberta School of Business' Master of Business Administration.

Interdisciplinary PhD – Individuals may pursue a PhD at SLIS in conjunction with another department on campus that has an established PhD program. Past students have worked through Educational Policy Studies, Elementary Education, Secondary Education, Psychology, Nursing, and Human Ecology.

There is a practicum associated with the MLIS consisting of 100 work hours plus a report.

Ali distributed program pamphlets and answered questions from GAAC members.

7. Chair's Report

In submitting a request for their first tuition increase in five years, Elaine Simmt reported that the MES program does not satisfy the Alberta Education criteria for an on-line program. The requirements presented to them were:

1. must be off campus
2. must never have received government funding
3. students cannot be Albertans

Denise reported a 65% response rate for the fall grad student exist survey. She will send department-specific analysis when it is ready.

Future Faculty Sessions topics have been finalized as follows:

- February 9th – Preparing for and giving a job talk
- March 5th – What are hiring committees looking for?
- April 2nd – Roles and experiences as a new assistant professor

All instructors are encouraged to attend the upcoming presentation “Preventing and addressing academic misconduct” on February 12th. Presenters will be Deb Eerkes and Chris Hackett from the Discipline Office. Diane Conrad reported that Secondary Education now requires their students to attend a session on academic misconduct at the beginning of the school year. Denise was asked to check if Deb and Chris could develop an on-line module that students would be required to complete as part of a required course.

Teacher Conventions – Denise reported that recruitment tables have been organized at five conventions (Edmonton, Calgary, Peace River, Red Deer, and Northern Alberta). Denise will be attending the Edmonton convention to see what kinds of questions are asked.

MOVED TO ADJOURN.

A Shiri / L Laidlaw / CARRIED

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

March 30, 2015

PRESENT: Jennifer Branch, George Buck, Diane Conrad, Jeff Kuntz, Linda Laidlaw, Achsah Lionel, Vidhu Phillip, Marian Rossiter, Gaylene Schreiber, Ali Shiri, Elaine Simmt, Makere Stewart-Hawarira, Randy Wimmer, Denise Larsen (Chair), Betty jo Werthmann (Administrator)

Regrets: J Kelly

1. Approval of Agenda

*MOVED TO APPROVE the agenda as circulated.
J Branch / L Laidlaw / CARRIED*

2. Approval of February 2, 2015 Minutes

*MOVED TO APPROVE the minutes of February 2, 2015 as presented.
G Buck / E Simmt / CARRIED*

3. Notices of Motion

3.1 205.23.1 General Information (brought forward from February 2, 2015)
Presented by Makere Stewart-Harawira

One of the recommendations from a program assessment conducted in 2012-13 was that the current name 'Adult Education' does not reflect the diverse areas that fall under the umbrella of 'Adult Education', including postsecondary/higher education and workplace/community learning. The recommendation was to broaden the name to better reflect (a) prospective student interests and (b) the faculty members' specific areas of expertise. Hence the recommendation for a name change to "Adult, Community and Higher Education.

It will be checked as to whether such a program title change would need to be approved by FGSR.

3.2 EDPS 558 Teaching Practicum I

This is one of two practicum courses that will be offered in tandem with the required certificate courses for the Post Baccalaureate Certificate in Teaching and Learning in Higher Education. This course will run with EDPS 560.

3.3 EDPS 559 Teaching Practicum II

This is one of two practicum courses that will be offered in tandem with the required certificate courses for the Post Baccalaureate Certificate in Teaching and Learning in Higher Education. This course will run with EDPS 561.

3.4 EDPS 560 Instructional Practices in Adult and Higher Education

The title and calendar description are being edited to better reflect current terminology.

3.5 EDPS 561 Program Planning in Adult and Higher Education

The title and calendar description are being edited to better reflect current terminology.

3.6 EDPY 517 Adolescent/Child Development: Theories and Issues

The requested change corrects an error from a previous calendar change. Removing consent of department enables students to register online, improving student access and administrative efficiency.

A friendly amendment was suggested and accepted to change “adolescent and child development” in the text to “child and adolescent development” to match the proposed title change.

3.7 EDPY 518 Individual Psychological Assessment: Psycho-Educational Foundations

The School Psychology program changed its name to the School and Clinical Child Psychology program in 2014-15. This change has been approved by the various levels of university governance. This requested calendar change maintains consistency with the new name of the program.

3.8 EDPY519 Individual Psychological Assessment: School and Clinical Applications

The School Psychology program changed its name to the School and Clinical Child Psychology program in 2014-15. This change has been approved by the various levels of university governance. This requested calendar change maintains consistency with the new name of the program.

3.9 EDPY527 School-Based Intervention

This proposed new course has been previously offered under the umbrella number EDPY 597. This course provides needed intervention training to students enrolled in the School and Clinical Child Psychology program and will be part of the required core content.

3.10 EDPY 556 Problems and Issues in Special Education: Prevalence of Exceptionalities and Professional practice

The proposed course name more accurately reflects the course content. Removing consent of department enables students to register online, improving student access and administrative efficiency.

3.11 EDPY 560 Seminar on Research in Special Education

The proposed change will allow EDPY 560 to be an open access course for graduate students from other departments in the Faculty of Education who wish to include coursework in Special Education as part of their graduate degree program.

3.12 EDPY 575 Teaching English as a Second Language (TESL) Supervised Practicum

This change will clarify that the course is open only to TESL students.

3.13 EDPY 581 Psychological Aspects of Bilingualism and Bilingual Education

The proposed change will increase accessibility of the course to students outside of the TESL diploma or master's program.

3.14 EDPY 585 Teaching and Learning Grammar in Second Language Education

Proposed change will increase the clarity of the prerequisites.

3.15 EDPY 588 Teaching English as an International Language

The proposed change will increase accessibility of the course to students outside of the TESL diploma or master's program.

3.16 EDPY 590 Classroom Research Issues in Second Language Learning

The proposed change will increase accessibility of the course to students outside of the TESL diploma or master's program.

3.17 EDPY 591 Teaching Literacy and Reading to ESL Learners

The proposed change will clarify the prerequisite.

3.18 EDPY 594 Teaching Pronunciation to ESL Learners

The proposed change will clarify the prerequisite.

3.19 EDPY 596 Program Development in the Teaching of ESL

Proposed change will clarify the prerequisite.

3.20 EDPY 621 Advanced Seminar in Special Education

The proposed change will allow EDPY 560 to be an open access course for graduate students from other departments in the Faculty of Education who wish to include coursework in Special Education as part of their graduate degree program.

3.21 EDPY 641 Advanced Assessment

The proposed change will clarify that the course is restricted to students enrolled in the School and Clinical Child Psychology or Counselling Psychology programs.

3.22 EDPY 642 Applied Neuropsychological Assessment: Clinical Counselling and School

The proposed new name and updated description for this course will more accurately reflect the course content. An update of prerequisites is also proposed.

4. Educational Psychology graduate program overview

George Buck, Associate Chair and Graduate Coordinator, Educational Psychology provided a hand-out for GAAC members.

The department offers MEd and PhD programs in the following areas:

- Psychological Studies in Education
 - This is a non-professional program for individuals interested in conducting research.
- Counselling Psychology
 - program accredited by the Canadian Psychological Association
- Measurement, Evaluation and Cognition
 - Covers such topics as test design, statistical analysis
- Special Education
 - Course-based program now an on-line cohort as most participants are working teachers
- School and Clinical Child Psychology
 - Working towards having this program accredited by the Canadian Psychological Association by end of 2015.
- School Counselling
 - for individuals who are working teachers and wish to move into a school counsellor role
- Teaching English as a Second Language
 - program is accredited by TESL Canada
- Technology in Education Specialization
 - Educational Psychology is one of three departments who in-take students to this program. Others are Secondary and Elementary Education.
- Health Science Education
 - This is a cost-recovery program with the Faculty of Medicine, housed in Educational Psychology as the program director is an academic from EdPsych.

Full information can be found at www.edpsychology.ualberta.ca/en/graduateprograms.aspx

5. Chair's Report

The next Future Faculty Session will be April 2. Jonathan Anuik, Bonnie Watt, and Bill Hanson will speak on the topic “experiences of new professors”. These sessions have drawn the attention of FGSR who are working towards providing professional development for students. As a result our sessions are being advertised across campus and FGSR is cost-sharing for pizza lunch.

The Research and Teaching Awards Gala is April 14. Two graduate student teaching awards and one academic graduate teaching award will be presented. Congratulations to Makere Stewart-Harawira for receiving the Faculty Graduate Teaching Award, and to Jeff Kuntz, Secondary Education graduate student on GAAC for receiving a graduate student teaching award.

The discussion of laddering of courses for certificates is ongoing. Mazi Shirvani has indicated the policy will be voted on at the May FGSR Council meeting.

As a result of discussions at previous GAAC meetings, representatives from the Discipline Office will be attending the May meeting. One of the questions members would like to ask is the possibility of developing an on-line tutorial, similar to the ethics on-line required course. Denise will mention this when she meets with them to plan their visit.

Denise will be stepping down as Associate Dean, Graduate Studies June 30 for a sabbatical. The announcement of the new AD has not yet been made.

The June 8 GAAC meeting will be cancelled. Any notices of motion given at the May 4 meeting will be ratified by an electronic vote.

MOVED TO ADJOURN.

M Rossiter / L Laidlaw / CARRIED

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

May 4, 2015

PRESENT: Jennifer Branch, George Buck, Jackie Filipek, , Linda Laidlaw, Marian Rossiter,
Gaylene Schreiber, Elaine Simmt, Makere Stewart-Harawira, Toni Samek (for A
Shiri), Jason Wallin, Denise Larsen (Chair), Betty jo Werthmann (Administrator)

Regrets: Diane Conrad, Jennifer Kelly, Jeff Kuntz, Achsah Lionel, Vidhu Phillip, Ali Shiri,
Randy Wimmer

1. Approval of Agenda

MOVED TO APPROVE the agenda as circulated.
J Branch / M Stewart-Harawira / CARRIED

2. Approval of March 30, 2015 Minutes

MOVED TO APPROVE the minutes of March 30, 2015 as presented.
M Stewart-Harawira / G Buck / CARRIED

3. Matters arising from minutes

The item “205.23.1 General Information” from Educational Policy Studies has previously been tabled but is now being withdrawn. The proposed change was to update the specialization *Adult Education to Adult, Community and Higher Education*. Once the title change has been approved by FGSR the department will submit a new notice of motion.

4. Motion to Approve

4.1 EDPS 558 Teaching Practicum I

No feedback was received for this new course following the notice of motion at the March 30, 2015 GAAC meeting.

MOVED TO APPROVE EDPS 558 Teaching Practicum I.
M Stewart-Harawira / J Branch / CARRIED

4.2 EDPS 559 Teaching Practicum II

No feedback was received for this new course following the notice of motion at the March 30, 2015 GAAC meeting.

MOVED TO APPROVE EDPS 559 Teaching Practicum II.
L Laidlaw / M Stewart-Harawira / CARRIED

4.3 EDPS 560 Instructional Practices in Adult and Higher Education

4.4 EDPS 561 Program Planning in Adult and Higher Education

These submissions are calendar revisions related to the Adult Education specialization. No feedback was received following the notice of motion at the March 30, 2015 GAAC meeting.

MOVED TO APPROVE

- *EDPS 560 Instructional Practices in Adult and Higher Education*
- *EDPS 561 Program Planning in Adult and Higher Education*

M Stewart-Harawira / L Laidlaw / CARRIED

4.5 EDPY 517 Adolescent/Child Development: Theories and Issues

4.6 EDPY 518 Individual Psychological Assessment: Psycho-Educational Foundations

4.7 EDPY 519 Individual Psychological Assessment: School and Clinical Applications

These submissions are calendar revisions from Educational Psychology. No feedback was received following the notice of motion at the March 30, 2015 GAAC meeting.

MOVED TO APPROVE

- *EDPY 517 Adolescent/Child Development: Theories and Issues*
- *EDPY 518 Individual Psychological Assessment: Psycho-Educational Foundations*
- *EDPY 519 Individual Psychological Assessment: School and Clinical Applications.*

G Buck / M Rossiter / CARRIED

4.8 EDPY 527 School-based Intervention

As the department is considering a title change for this course Dr Buck requested the notice of motion be withdrawn.

4.9 EDPY 556 Problems and Issues in Special Education: Prevalence of Exceptionalities and Professional practice

4.10 EDPY 560 Seminar on Research in Special Education

4.11 EDPY 575 Teaching English as a Second Language (TESL) Supervised Practicum

4.12 EDPY 581 Psychological Aspects of Bilingualism and Bilingual Education

4.13 EDPY 585 Teaching and Learning Grammar in Second Language Education

4.14 EDPY 588 Teaching English as an International Language

4.15 EDPY 590 Classroom Research Issues in Second Language Learning

4.16 EDPY 591 Teaching Literacy and Reading to ESL Learners

4.17 EDPY 594 Teaching Pronunciation to ESL Learners

4.18 EDPY 596 Program Development in the Teaching of ESL

4.19 EDPY 621 Advanced Seminar in Special Education

4.20 EDPY 641 Advanced Assessment

4.21 EDPY 642 Applied Neuropsychological Assessment: Clinical Counselling and School

Items 4.9 to 4.21 are calendar changes. No feedback was received following the notice of motion at the March 30, 2015 GAAC meeting.

MOVED TO APPROVE

- *EDPY 560 EDPY 560 Seminar on Research in Special Education*
- *EDPY 575 Teaching English as a Second Language (TESL) Supervised Practicum*
- *EDPY 581 Psychological Aspects of Bilingualism and Bilingual Education*
- *EDPY 585 Teaching and Learning Grammar in Second Language Education*
- *EDPY 588 Teaching English as an International Language*
- *EDPY 590 Classroom Research Issues in Second Language Learning*
- *EDPY 591 Teaching Literacy and Reading to ESL Learners*
- *EDPY 594 Teaching Pronunciation to ESL Learners*
- *EDPY 596 Program Development in the Teaching of ESL*
- *EDPY 621 Advanced Seminar in Special Education*

- *EDPY 641 Advanced Assessment*
- *EDPY 642 Applied Neuropsychological Assessment: Clinical Counselling and School*
G Buck / M Rossiter / CARRIED

5. Notice of Motion

5.1 EDPY 523 The Practice of School Psychology

The School Psychology program changed its name to the School and Clinical Child Psychology program in 2014-2015; the change has been approved by the various levels of university governance, and section 205.25.1 of the calendar has been updated to reflect this. This calendar change maintains consistency with the new name of the program. In addition, a minor capitalization error is corrected.

5.2 EDPY 650 School Psychology Internship

The School Psychology program changed its name to the School and Clinical Child Psychology program in 2014-2015; the change has been approved by the various levels of university governance, and section 205.25.1 of the calendar has been updated to reflect this. This calendar change maintains consistency with the new name of the program. In addition, as this course is specifically targeted to students enrolled in the School and Clinical Child Psychology program, this calendar change will alert students to that fact.

As this will be the last GAAC meeting, Denise advised that in order to keep these courses moving through governance, we will use the e-vote procedure as outlined in our terms of reference. Time will be allowed following this meeting for consultation before the e-vote is sent.

6. Chair's Report

FGSR put forward a notice of motion that would require all graduate students to fulfill a professional development component as part of their program. Faculties were given the option of requesting an exemption. Following consultation with students and faculty, and a review of program components, each of our graduate coordinators submitted a request for graduate students in their department to be exempt from this requirement. The FGSR motion passed and all Faculty of Education graduate students are exempt from the FGSR professional development requirement. Our graduate students tend to be strong in PD as a result of their professional backgrounds. Students are still able to participate in the FGSR component; it just does not need to be tracked by departments. FGSR will update graduate students regarding professional development through their email bulletin.

It is recommended that supervisors watch for students who may be lacking in some areas of PD and encourage them to check the FGSR offerings.

7. Chris Hackett, Discipline Officer, Office of Student Judicial Affairs

Deb Eerkes, Director and Chris Hackett, Discipline Officer, Office of Student Judicial Affairs presented to GAAC.

Sanctions

- 3 levels (minor, intermediate, severe)
- The level refers to the severity of the offence and who can assign the sanction.

Decision makers

- Instructor
- Dean / for Education graduate students the delegate is the Associate Dean, Graduate Studies (AD-GS)
- Discipline officer
- University Appeal Board

Discipline process for academic offenses (e.g. plagiarism, cheating)

- TA notifies instructor
- Instructor meets with the student (If the student brings a support person, e.g. ombudsperson, the instructor may wish to bring their department chair, graduate coordinator. These individuals are only for support, not to participate in discussion.)
- Teleconference meetings can be used for on-line students
- Instructor submits a report to the AD-GS (can make a sanction recommendation at this point)
- AD-GS investigates and provides a response to the student, copied to the Appeals and Compliance Officer
- University Appeal Board (if student appeals the AD-GS sanction)

Discipline process for non-academic offences (e.g. assault, theft)

- U of A Protective Services
- Discipline Officer
- University Appeal Board

Managing discipline information – dissemination

- Confidentiality and protection of privacy
- Need to know vs nice to know
- How information is disseminated matters
- Code of Student Behaviour outlines who gets copies of documents
- FOIPP authorizes “who needs to know”, e.g. student supervisor only needs to know the decision to provide guidance but does not need a copy of the letter
- Discipline file
 - Discipline decisions
 - Information related to the case itself
- Academic file
 - Academic implications of discipline decisions only
- Resources
 - Academic Integrity Program
www.osja.ualberta.ca
 - Online Academic Integrity Course
<http://uofa.ualberta.ca/centre-for-teaching-and-learning/tlef/tlef-deliverables/academic-integrity>
 - Student Services
www.studentservices.ualberta.ca
 - Employee and Family Assistance Program
<http://www.hrs.ualberta.ca/healthandwellness/efap.aspx>

- **Contacts**
 - Dean of Students' Office / 492-4145
 - U of A Protective Services / 492-5050
 - Student Judicial Affairs / 492-0777

Meeting adjourned.

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

September 14, 2015

PRESENT: Jennifer Branch, George Buck, Alicia Cappello, Joe da Costa, Jackie Filipek, Doug Gleddie, Heather Kanuka, Chantal Labonte, Lynn McGarvey, Norma Nocente, Marian Rossiter, Gaylene Schreiber, Ali Shiri, Elaine Simmt, Jill McClay, (Chair), Betty jo Werthmann (Administrator)

Regrets: Cathy Adams

1. Approval of Agenda

The agenda was corrected to read "May 4" GAAC minutes rather than March 30.

*MOVED TO APPROVE the agenda as amended.
J Branch / M Rossiter / CARRIED*

2. Approval of May 4, 2015 Minutes

*MOVED TO APPROVE the minutes of May 4, 2015 as presented.
G Buck / J Branch / CARRIED*

3. For Information

- 3.1 membership
- 3.2 terms of reference
- 3.3 meeting schedule
- 3.4 U of A program approval flowchart
- 3.5 Calendar submission information
- 3.6 summary of 2014-2015

These items were reviewed for the information of GAAC members.

4. Annual Report 2014-2015

This report was presented for the information of GAAC members. The report will be presented to Faculty Council in the fall.

5. Notice of Motion

- 5.1 EDPY 500 Introduction to Data Analysis in Educational Research
- 5.2 EDPY 503 Qualitative Methods of Education Research
- 5.3 EDPY 505 Quantitative Methods I
- 5.4 EDPY 507 Measurement Theory
- 5.5 EDPY 604 Mixed Methods Approaches to Educational Research
- 5.6 EDPY 605 Quantitative Methods II

- 5.7 EDPY 607 Measurement Theory II
- 5.8 EDPY 614 Social and Emotional Development
- 5.9 EDPY 615 Program Evaluation
- 5.10 205.25.4 The Degree of PhD

Editorial changes are being proposed for items 5.1 to 5.10 to remove 'consent of department' as a prerequisite which will enable students to register online and improve student access and administrative efficiency; to remove redundant statements; and to reflect changes in program requirements and title.

5.11 EDPY 527 School and Clinical Based Intervention

The Department wishes to assign a permanent number to this course. It was offered for the first time this year under a generic number. The course provides needed intervention training to students enrolled in the School and Clinical Child Psychology (SCCP) program, an area that is needed for both accreditation purposes and to strengthen an identified area of weakness in the program. The new course will be required as core content for the MEd degree in SCCP.

5.12 EDSE 613 Participatory Research

The Department wishes to assign this course a permanent number. It has been taught twice (fall 2012 and fall 2014) under a generic number. It is an optional methodology course open to all graduate students to be offered every other year given adequate enrollment.

6. On-line Courses

The Graduate Coordinators were asked to speak to the on-line courses taught within their departments.

Elaine Simmt – Director, MEd in Educational Studies (MES)

- the MES is a tightly defined two year program
- the first two courses are face-to-face taught during July and August
- the program is designed for working teachers in the greater Edmonton area who can come for three weeks in the summer for the face-to-face programming
- students then stay with their cohort through the program
- on-line components are taken during the fall and winter terms
- a selection of on-line electives are available to be taken during the spring term
- year 2 starts with face-to-face in July and August with the same rotation
- students convocate in November of the 2nd year.

Norma Nocente (on behalf of Cathy Adams) – Secondary Education

- the Department is experimenting with the on-line format with several offerings over the last three years
- many Secondary Master's students are part time
- it is also hard to follow the cycle of courses
- some instructors may also be offering courses through alternate delivery

Ali Shiri – Library and Information Studies

- 19 on line courses have been developed (including LIS 600 capping exercise)
- three online courses are in the development phase

- online course development involves a collaborative process which includes:
 - educational developer
 - academic lead
 - lead instructor
- tools and standards
 - eCampus Alberta Essential Quality Standard 2.0
 - course mapping (description, overview, content, objectives, learning outcomes, etc)
 - sessional handbook
- enrolment management (course level and student level data) includes a collaborative process involving:
 - Senior Administrator
 - Graduate Program Administrator
 - Graduate Coordinator
- tools used include:
 - FGSR comprehensive report: students, course completed, courses in process, credits completed
 - Senior administrator's reports: number of students in all courses and sections in fall, winter, spring/summer

George Buck – Educational Psychology

- the Department has a variety of on-line and blended courses
- Master's in Health Sciences Education
 - similar to the MES program as it is taught as a cohort and online
 - electives are on-line or face-to-face
- Special Education (Master's)
 - an on-line cohort program
 - geared towards practicing teachers
- some Educational Psychology programs have no on-line courses, e.g. Counselling

Doug Gleddie – Elementary Education

- the Department has a part time online MEd in Curriculum and Pedagogy
- online courses are restricted to students in that program
- it is not treated as a co-hort

Heather Kanuka – Educational Policy Studies

- the Department offers no on-line or blended delivery
- alternate delivery is done through outreach program that are run in co-horts

7. Chair's Report

The Chair reported as follows:

- graduate recruitment materials are in the works; we will be represented at recruitment fairs at UBC, U of C and Edmonton, including Teachers' Conventions;
- the Exit Survey results are being analyzed; the survey itself is being re-worked and moved to Survey Monkey;
- SSHRC doctoral workshop will be September 22;
- the Faculty's grad open house will be October 15 from 4:30 to 6:00;
- a selection panel, consisting of Jill and department GSA reps, met to review student submissions for faculty committee membership;

- FGSR has an interim dean, Heather Zwicker, associate deans have been increased to four, and support staff numbers have increased;
- Future Faculty series will continue with topics such as
 - academic CV
 - careers outside of academia
 - postdocs
 - suggested topics can be sent to Jill

*MOVED TO ADJOURN.
D Gleddie*

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

October 5, 2015

PRESENT: Cathy Adams, Jennifer Branch, George Buck, Alicia Cappello, Joe da Costa, Jackie Filipek, Doug Gleddie, Heather Kanuka, Chantal Labonte, Norma Nocente, Marian Rossiter, Gaylene Schreiber, Ali Shiri, Elaine Simmt, Jill McClay, (Chair), Betty jo Werthmann (Administrator)

Regrets: Lynn McGarvey

1. Approval of Agenda

*MOVED TO APPROVE the agenda as circulated.
G Schreiber / J Branch / CARRIED*

2. Approval of September 14, 2015 Minutes

- typo correction in item 4
- Norma requested the statement “it is hard to follow the cycle of courses” be deleted from her report as it does not make sense out of context

The original minutes will be amended to show these corrections.

*MOVED TO APPROVE the minutes of September 14, 2015 as amended.
M Rossiter / G Buck / CARRIED*

3. Motion to Approve

Editorial Changes

- 3.1 EDPY 500 Introduction to Data Analysis in Educational Research
- 3.2 EDPY 503 Qualitative Methods of Education Research
- 3.3 EDPY 505 Quantitative Methods I
- 3.4 EDPY 507 Measurement Theory
- 3.5 EDPY 604 Mixed Methods Approaches to Educational Research
- 3.6 EDPY 605 Quantitative Methods II
- 3.7 EDPY 607 Measurement Theory II
- 3.8 EDPY 614 Social and Emotional Development
- 3.9 EDPY 615 Program Evaluation
- 3.10 205.25.4 The Degree of PhD

Items 3.1 to 3.10 were presented at the September 14 GAAC meeting and no feedback was received. It was agreed to present these items as an omnibus motion.

MOVED TO APPROVE editorial calendar changes for the following courses:

- *EDPY 500 Introduction to Data Analysis in Educational Research*

- *EDPY 503 Qualitative Methods of Education Research*
- *EDPY 505 Quantitative Methods I*
- *EDPY 507 Measurement Theory*
- *EDPY 604 Mixed Methods Approaches to Educational Research*
- *EDPY 605 Quantitative Methods II*
- *EDPY 607 Measurement Theory II*
- *EDPY 614 Social and Emotional Development*
- *EDPY 615 Program Evaluation*
- *205.25.4 The Degree of PhD*

G Buck / J da Costa / CARRIED

New Courses

3.11 EDPY 527 School and Clinical Based Intervention

EDPY 527 was presented at the September 14 GAAC meeting and no feedback was received. This proposed course will provide needed intervention training to students enrolled in the School and Clinical Child Psychology accredited program. It has been successfully offered under a generic course number.

MOVED TO APPROVE EDPY 527 School and Clinical Based Intervention.

G Buck / C Adams / CARRIED

3.12 EDSE 613 Participatory Research

EDSE 613 was presented at the September 14 GAAC meeting and no feedback was received. This proposed course is an optional methodology course open to all graduate students. It has been successfully offered under a generic course number.

MOVED TO APPROVE EDSE 613 Participatory Research.

C Adams / N Nocente / CARRIED

4. Notice of Motion

Editorial Changes

4.1 205.24.1 General Information [Adult Education name change]

Approval has been received from FGSR for Educational Policy Studies to change their Adult Education Program to “Adult, Community and Higher Education”.

4.2 EDPY 523 The Practice of School Psychology

The course description is being updated to reflect current teaching of the course, specifically that it no longer offers a field placement component and therefore it is being removed.

Concern was expressed over whether this is more than an editorial change or should be a course deletion and new course. It may receive push back at the next level of governance.

4.3 EDPY 597 Special Seminars

In this calendar change “either term, variable” is being changed to “variable, variable” to allow the course to be more flexible for both instructional staff and students.

4.4 EDPY 641 Advanced Assessment

The proposed changes are to better reflect the actual teaching of the course.

4.5 EDPY 643 Child/Adolescent Therapy and Intervention

The proposed changes are to better reflect the actual teaching of the course.

4.6 EDPY 697 Special Seminars

In this calendar change “either term, variable” is being changed to “variable, variable” to allow the course to be more flexible for both instructional staff and students.

New Courses

4.7 EDPS 575 Indigenous Knowledge and Anti-Racist Education

The course will discuss the relationship between anti-racism and realizing Indigenous knowledge. The primary focus of the course is to engage with anti-racism from the lens and experience of Aboriginal/Indigenous peoples. It was successfully piloted in Winter terms 2013 and 2014.

4.8 EDPY 528 Foundations of Child and Adolescent Intervention

This proposed course will provide students in the School and Clinical Child Psychology (SCCP) program with core content knowledge about evidence-based interventions used with children and adolescents across school and clinical settings. This course has not been piloted but is a required core course for the SCCP program.

4.9 EDPY 646 SCCP School Practicum Placement

A review of the SCCP practicum hours concluded that students require additional doctoral level practicum hours. The current offering of practicum hours as part of the EDPY 641 Advanced Assessment were restricted by the numbers of hours that could be completed in a term. It was decided that it is most feasible to split the EDPY 641 seminar component from the actual practicum placement, and in order to increase number of practicum hours, to make the practicum equivalent to a full-year course. The practicum portion of this course has been piloted as part of EDPY 641 for the past five years.

4.10 EDPY 647 SCCP Clinical Practicum Placement

This course is being proposed with the same rationale as EDPY 646.

The Chair asked for the support of members to allow two editorial changes to be submitted that were not on the agenda.

4.11 EDSE 503 Curriculum Foundations

The Registrar’s Office has requested that “first term” be changed to “either term”.

4.12 EDSE 504 Curriculum Inquiry

The Registrar’s Office has requested that “first term” be changed to “either term”.

4.11 EDSE 503 Curriculum

5. Chair’s Report

Jill reported as follows:

Recruitment:

- recruitment material is ready (sample package passed around)
- our graduate student open house will be October 15, 4:30 to 6:00 in the cafeteria annex
- we have representatives attending recruitment fairs at UBC and U of C

- once all are done a review will be done to see which are useful for us
- Jill was asked if students are ever sent to recruitment fairs to talk about the student experience – something to consider for future
- discussion took place concerning the “level” of the brochures, in the future should consideration be given to postcards, bookmarks
- Jill hopes we can soon have better exposure for graduate level recruitment on the faculty web site

SSHRC

- the SSHRC doctoral workshop had over 20 attendees
- our four doctoral program departments were represented on the student panel
- thanks to students Hayley Morrison, Maggie Shane, Kent Lee, Curtis Riep for offering helpful encouragement and tips to fellow students

MOVED TO ADJOURN

N Nocente

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

November 2, 2015

PRESENT: Cathy Adams, Jennifer Branch, George Buck, Jackie Filipek, Doug Gleddie, Monique Graval (on behalf of Gaylene Schreiber), Heather Kanuka, Christa King, Chantal Labonte, Lynn McGarvey, Norma Nocente, Marian Rossiter, Ali Shiri, Elaine Simmt, Jill McClay, (Chair), Betty jo Werthmann (Administrator)

Regrets: Alicia Cappello, Joe da Costa, Gaylene Schreiber, Rochelle Starr

1. Approval of Agenda

*MOVED TO APPROVE the agenda as circulated.
J Branch / E Simmt / CARRIED*

2. Approval of Minutes

*MOVED TO APPROVE the minutes of October 5, 2015 as presented.
D Gleddie / G Buck / CARRIED*

3. Motion to Approve

- 3.1 EDPY 523 The Practice of School Psychology
- 3.2 EDPY 597 Special Seminars
- 3.3 EDPY 641 Advanced Assessment
- 3.4 EDPY 643 Child/Adolescent Therapy and Intervention
- 3.5 EDPY 697 Special Seminars

Items 3.1 to 3.5 were presented for notice of motion at the October 5 meeting and no feedback has been received.

MOVED TO APPROVE

- *EDPY 523 The Practice of School Psychology*
- *EDPY 597 Special Seminars*
- *EDPY 641 Advanced Assessment*
- *EDPY 643 Child/Adolescent Therapy and Intervention*
- *EDPY 697 Special Seminars*

G Buck / M Rossiter / CARRIED

- 3.6 (a) EDSE 503 Curriculum Foundations
- (b) EDSE 504 Curriculum Inquiry

Items 3.6 (a) and (b) were presented for notice of motion at the October 5 meeting and no feedback has been received.

MOVED TO APPROVE

- *EDSE 503 Curriculum Foundations*
- *EDSE 504 Curriculum Inquiry*

C Adams / N Nocente / CARRIED

3.7 EDPS 575 Indigenous Knowledge and Anti-Racist Education

This course was presented for notice of motion at the October 5 meeting and no feedback has been received.

MOVED TO APPROVE EDPS 575 Indigenous Knowledge and Anti-Racist Education.

H Kanuka / J Branch / CARRIED

3.8 EDPY 528 Foundations of Child and Adolescent Intervention

This course was presented for notice of motion at the October 5 meeting and no feedback has been received.

MOVED TO APPROVE EDPY 528 Foundations of Child and Adolescent Intervention.

G Buck / M Rossiter / CARRIED

3.9 EDPY 645 SCCP School Practicum Placement

3.10 EDPY 647 SCCP Clinical Practicum Placement

Items 3.9 and 3.10 were presented for notice of motion at the October 5 meeting and no feedback has been received.

MOVED TO APPROVE

- *3.9 EDPY 645 SCCP School Practicum Placement*
- *3.10 EDPY 647 SCCP Clinical Practicum Placement*

G Buck / M Rossiter / CARRIED

4. Notice of Motion

The following notices of motion were presented by Lynn McGarvey, Vice Dean and are related to the Certificate in Teaching and Learning in Higher Education.

4.1 75 Programs of Study

This section brings all certificates together (undergraduate and graduate) and will allow for the insertion of additional certificates as they are developed.

4.2 a) 205.24.1 General Information [Educational Policy Studies]

b) 205.24.2 Free-Standing Post-Baccalaureate Certificates

Updates are provided to this section to reflect the certificate name change.

4.3 a) EDPS 558 Teaching Seminar I

b) EDPS 559 Teaching Seminar II

These courses were approved by GAAC in May 2015. Corrections were now required to the fee index, terms offered and approved hours, as well as a revision to the title.

4.4 Graduate Studies Chart 1, Graduate Degrees, Diplomas, and Certificates

The Certificate in Teaching and Learning in Higher Education has been added to the chart.

In order to expedite these courses for calendar approval, a period of one week will be provided for feedback after which an e-vote will be held.

5. Faculty-wide Three Minute Thesis (3MT®) Opportunity

This item was presented by Doug Gleddie, Associate Chair (Graduate) from Elementary Education.

The 3-minute thesis is a research communication competition wherein graduate students have three minutes to present a compelling oration on their thesis and its significance. The 3MT competition is not an exercise in trivializing research, but challenges students to consolidate their ideas and research discoveries so they can be presented concisely to a non-specialist audience. The first UAlberta 3MT was held last year with 75 students competing.

Departments/faculties that have their own event would be guaranteed spaces for their top students in the semi-final competition organized by FGSR. If an event is held in our Faculty it would need to take place in February. Doug has spoken with Elementary and Secondary students who have expressed interest. The GAAC student members very much liked the idea of holding this event.

6. Chair's Report

- The Faculty graduate student open house was held October 15. Discussions will continue to take place as to where best to put our recruitment energy.
- The SSHRC Master's workshop will take place November 3.

MOVED TO ADJOURN.

The University of Alberta
Faculty of Education

GRADUATE ACADEMIC AFFAIRS COUNCIL

December 7, 2015

PRESENT: Cathy Adams, George Buck, Alicia Cappello, Joe da Costa, Jackie Filipek, Doug Gleddie, Heather Kanuka, Chantal Labonte, Lynn McGarvey, Norma Nocente, Marian Rossiter, Gaylene Schreiber, Ali Shiri, Elaine Simmt, Rochelle Starr, Jill McClay, (Chair), Betty jo Werthmann (Administrator)

Regrets: Jennifer Branch, Christa King

1. Approval of Agenda

*MOVED TO APPROVE the agenda as presented.
M Rossiter / D Gleddie / CARRIED*

2. Approval of Minutes

The outcome of the e-vote following the November 2 meeting was approval for the following calendar changes:

- Section 75 Programs of Study (calendar statement for the Certificate in Teaching and Learning in Higher Education)
- 205.24.1 General Information [Educational Policy Studies]
- 205.24.2 Free-Standing Post-Baccalaureate Certificates
- EDPS 558 Teaching Seminar I
- EDPS 559 Teaching Seminar II
- Graduate Studies Chart 1, Graduate Degrees, Diplomas, and Certificates

Gaylene asked that Monique Graval's name be added to the attendance list as she attended on Gaylene's behalf.

*MOVED TO APPROVE the minutes of November 2, 2015 as amended.
G Buck / E Simmt / CARRIED*

3. Motion to Approve

Although the agenda indicated Item 3 Motion to Approve, there were no items to present.

4. Notice of Motion

- 4.1 EDIT 579 Internship in Instructional Technology
- 4.2 EDIT 578 Internship in Instructional Technology

These courses have been inactive for several years but are being resurrected as optional courses. The instructor will arrange for a practicum to take place in locations such as libraries, schools, industry, and will make site visits.

It was suggested that the lecture hours be shown as “variable, variable”. George will take this back to the instructor for confirmation and revise accordingly for presentation at the next meeting for motion to approve.

5. Faculty-wide Three Minute Thesis (3MT®) Update

Update provided by Doug Gleddie:

- since the last GAAC meeting, Doug has met with FGSR
- the semifinals will take place the 2nd week of March, with the final event scheduled for April 13 at Convocation Hall
- the intention is to have high-profile judges
- there will be 75 spots in the semifinals
- confirmation of our participation needs to be given to FGSR by the end of January
- although this can be a thesis or capping project at any stage, it is recommended it be an “advanced” idea
- participation in the past has been mostly from Engineering, Science and Health
- videos from last year are on the FGSR website
- Doug will send the weblink to GAAC members [note: emailed December 8]

6. Advertising graduate courses across the faculty

Discussion took place as to how graduate courses should be advertised across the faculty, mostly pertaining to whether or not edfaculty should be used.

- Currently some instructors promote their courses on both edfaculty and edgrad
- Although this is not an improper use of the listserves, it is questioned whether it is the best use of edfaculty
- It is beneficial for professors to have knowledge of courses across the faculty to assist in student supervision
- Not always felt that receiving multiple emails is the best course of action, having a single site to access would be more beneficial
- This could also be a site for students to access to find out what courses are available, which are open vs restricted, etc
- Who would be responsible for updating this list – the grad administrators?
- Access would only be for grad students and supervisors
- Lynn McGarvey reported that as one result of her work with the ‘schedulers’ from each department, Arthur Schultz has developed a site called “Visical” that will pull information from Bear Tracks. It will also include graduate level information. This could be beneficial to those wishing to review course availability. When the site is done Lynn will do a presentation at GAAC.

7. Chair’s Report

Future Faculty Sessions

- concern over very low attendance
- also low attendance at the Master’s SSHRC sessions
- should there be a live stream or video link provided?
- these events are mostly advertised through edgrad listserve
- this led to a discussion of edgrad listserve vs department graduate student listserves

- it seems that many students are not aware of edgrad
- edgrad is a self-subscribing listserv vs the department subscribing every student to their listserv
- the Associate Dean, Graduate Studies mentions edgrad at fall orientations
- the grad administrators could encourage students to subscribe to edgrad
- edgrad is good for receiving cross-faculty or Dean's Office postings
- consideration should be given to going back to using posters in high traffic areas
- the next two future faculty sessions are
 - January 27 "Careers outside of academia with a PhD"
 - March 2 – "Applying for Academic Jobs" being held in collaboration with the Educational Psychology research day

FGSR Council has postponed the discussion concerning laddering until next meeting.

Responses are being received for the Fall 2015 exit survey.

Meeting adjourned.