



# UNIVERSITY OF ALBERTA FACULTY OF EDUCATION

## Undergraduate Academic Affairs Council

Thursday, October 27, 2016

1:30 – 4:00 pm

533 A Education South

### Minutes

**Present:** C Hickson (Chair), H Kennedy-Plant (Administrator)

S Bigham, J Buencamino, S Carr-Stewart, C Christianson, L Daniels, B Dunn, T Dust, M Gravel, J McFeetors, L McGarvey, L Shultz, B Smilanich, E Steinhauer, L Sulz, C Weber-Pillwax, L Wiltse

**Regrets:** B Hanson, J Sousa

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- Welcome, Introductions and Announcements  
Regrets were shared. C Hickson welcomed members and as new members were in attendance, around the table introductions occurred.
  - Approval of the Agenda  
**MOTION** (S Carr-Stewart): To approve the agenda, as circulated  
Seconded by: B Dunn  
**Carried**
  - Approval of the Minutes of September 29, 2016  
**MOTION** (L McGarvey): To approve the minutes, as circulated  
Seconded by: B Smilanich  
**1 Abstention, Carried with minor amendments**
    - In item 7, I J Sousa requested via email in advance of the meeting that the following edits be made to have the following wording replace the existing:  
  
J Sousa would also like the committee and the faculty to continue supporting the Adult Education program (which is currently suspended) as a priority
    - In item 12. Document for Reference – Education Electives Document, J Sousa asked that the following wording replace the existing:  
  
The documentation from the Education Electives Motion which passed and was carried at the February 11, 2016 UAAC meeting was included in the meeting materials. There is a request to review the recommendations that were included in the Education Electives Document, at the November meeting
  - Calendar Change Documents (attached)
    - Editorial Calendar Changes:
      - Secondary Education
        - Education Chart 3 changes to BSc/BEd Biological Sciences Major/Physical Sciences Minor to reflect course changes  
**Motion:** T Dust Second: L Sulz, **Carried**
        - Updates to Education Chart 2 Science and Second Language Minors to reflect course changes  
**Motion:** T Dust Second: L Sulz, **Carried**
        - Updates to new science curriculum courses (EDSE 355, 356, and 455) to reflect that students cannot be granted credit if they have credit in the old course numbers  
**Motion:** T Dust Second: L Sulz, **Carried**

- Other Calendar Changes:
  - **MOTION** (S Carr-Stewart): New Course, EDPS 415: Sexuality, Gender, and Culture in Education  
**Seconded by:** T Dust  
**2 Abstentions, Carried**
    - S Carr-Stewart addressed questions that have been asked since the Notice of Motion was presented at the September UAAC meeting and provided an overview of the past enrolment under the omnibus number. It was confirmed that that the CSL component requires a minimum of 20 hours and the involvement in Pride Week and the Inside Out speaker series were in addition to the CSL component.
    - A question was posed about what happens if students do not complete all content during the term and it was confirmed that to date this has not occurred and it is expected that all content is to be completed in the term.
    - C Hickson recommended that instructor be notified that CSL component be completed in term. Important to not have incomplete coursework beyond the term.
    - A question was posed to ask if it appropriate to have participation in public events with a political focus as part of course requirements and a comment that experiential components can be part of any course was shared with the example provided that classes may bring in guest speakers or require students to attend speaker sessions
    - J Buencamino indicated that the events attendance is separate from the required CSL component and the public events. It was also noted that classes do not occur and students instead attend events and can choose which events to attend.
    - The fee index section of the course description will be updated prior to sending the Calendar change to University Governance
    - In response to questions about the course outline, it was confirmed that new courses do include a review of the course outlines but that course outlines can and do change and the outlines are based on the information that we have at this point in time. Once course descriptions are approved, future Calendar changes for course descriptions do not require submission of course outlines
    - L Daniels recommended that public events be listed separately from CSL in the course outline and S Carr-Stewart confirmed she will take the feedback to K Wells

- Discussion items

- Plan for “Items for Future Discussion” at upcoming 2016-2017 UAAC Meetings: November 24, January 26, March 9, April 27
  - Group discussion on priorities and decisions on meeting dates for topics occurred
  - L Daniels recommended that how technology is taken up across the program and the topic of face-to-face and online courses are related. It was mentioned that this topic should be taken up earlier rather than later. The possibility of forming working groups for this and other topics was mentioned and will be taken into consideration when the topics are addressed. L McGarvey suggested there is urgency to this topic. It was agreed to begin these discussions in November
  - C Hickson requested that Education Electives be a topic for the November meeting
  - C Weber-Pillwax and E Steinhauer were asked if the January meeting timeline worked for the topic of how Aboriginal content is/can be taken up across the curriculum and they confirmed it did
  - EDPS 410 sequencing was confirmed as a topic for March
  - The topic of representation on FEPAC was discussed and it was confirmed that it will be a topic for the March meeting and a possible notice of motion may be included for the March agenda
- Finalized Schedule for Topics for 2016-2017 UAAC Meetings
  - November 24, 2016
    - Education Electives review of recommendations
    - Technology across the curriculum (including face-to-face and online course discussions)
  - January 26, 2016
    - Aboriginal content across the curriculum
  - March 9, 2016
    - Review of EDPS 410 sequencing in program
    - Representation on FEPAC
  - It was noted that the schedule may need adjustment according to how the discussions proceed

- Other Items for Future Discussion or Updates
  - Adult Education Program Route Suspension updates from Department of Educational Policy Studies
  - Online Calendar change process, once details are available from Central Governance
  - Electronic Document Records Management System (EDRMS) updates regarding potential build for Faculties student records systems. Currently the EDRMS is only for central student records managed by the Office of the Registrar
- Updates from the Membership
  - L Daniels asked if online courses could be taken by students during a practicum, as an instructor was asked by a student and C Hickson confirmed this was not to be done and recommended that L Daniels follow up with him

**Adjournment:** to adjourn the October 27, 2016 meeting of Undergraduate Academic Affairs Council. Adjourned at 2:27