Faculty of Education
DEAN’S ADVISORY COMMITTEE

1. Terms of Reference
   1.1 To provide counsel and assistance to the Dean in the performance of duties
       (DAC: Sept 14, 2010)
   1.2 To facilitate the operating and capital budget processes
   1.3 To discuss matters of mutual concern in the administration of the Faculty

2. Composition
   2.1 Dean or designate, who shall be the Chair (DAC: Sept 14, 2010)
   2.2 Vice Dean (DAC: Sept 14, 2010)
   2.3 Associate Deans
   2.4 Department Chairs/Director
   2.5 Assistant Dean, Finance and Administration (DAC: Sept 14, 2010)
   2.6 Other members as suggested by the Dean (DAC: Sept 14, 2010)

3. Procedures
   3.1 Quorum - not established
   3.2 Meeting Dates - the second Tuesday of each month or every other Tuesday
       (this will be the choice of the Dean)

Revised September 14, 2010
July 1992