1. **Terms of Reference**  
No changes were made to the terms of reference.

2. **Membership**  
Chair: Jill McClay, Associate Dean, Graduate Studies  
Vice Dean: Lynn McGarvey

Graduate coordinators:  
- Educational Policy Studies, Heather Kanuka  
- Educational Psychology, George Buck  
- Elementary Education, Doug Gleddie  
- School of Library and Information Studies, Ali Shiri  
- Secondary Education, Cathy Adams

Director, Master's in Educational Studies:  
- Elaine Simmt (July 1-December 31, 2016)  
- William Dunn (January 1-June 30, 2017)

Elected members:  
- Educational Policy Studies, José da Costa  
- Educational Psychology, Jacqueline Pei  
- Elementary Education, Trudy Cardinal  
- Secondary Education, Norma Nocente

Graduate Student representatives:  
- Educational Policy Studies, Kelsey Reed  
- Educational Psychology, Domenique Gadsden  
- Elementary Education, Hayley Morrison  
- School of Library & Information Studies, Ella Hitchcock  
- Secondary Education, Remonia Morrison

Teacher Qualifications Committee Representative: Gaylene Schreiber

Administrator: Van Dam

3. **Activities and accomplishments**

GAAC met six times during the 2016-2017 academic year (September 12, October 3, October 31, December 5, March 6, April 3). Twelve editorial calendar changes were approved, (five through e-vote), and three new courses were approved (two through e-vote).

The Chair provided information and updates on:  
- Graduate Student SSHRC Workshops  
- Graduate Professional Development Sessions  
- Alumni Survey
• Graduate Student Exit Survey
• International Graduate Applications and Admissions (aftermath of American ban on travellers from certain countries)
• Recruitment Activities
• Scholarship and Awards

Reports and discussions took place on the following topics:
• Working Groups for Technology Integration
• Beginning New Teachers Conference
• MES Tanzanian Celebration
• Department Professional Development Activities

A report was provided from the ATA Teacher Qualifications Committee representative.

Respectfully submitted,

[Signature]

Elaine Simmt, Chair
Graduate Academic Affairs Council