

Faculty of Education
SCHOLARSHIP AND RESEARCH AWARDS COMMITTEE
(SARAC)
(updated April 7 2015)

1. Terms of Reference

Under the authority of Education Faculty Council, the Scholarship and Research Awards Committee shall:

- 1.1 Review applications for grants under the Support for the Advancement of Scholarship Fund (SAS), make decisions on grants, and monitor procedures and guidelines for these awards.
- 1.2 Review applications and make decisions for the Larry Beauchamp Senior Researcher Award, McCalla Professorship and Coutts-Clarke Fellowship and monitor operating guidelines for these awards.
- 1.3 Initiate activities leading to the nomination of prospective Distinguished Visitors, and forward nominations to the Vice President, Research.
- 1.4 Invite and review nominations for the J Gordin Kaplan Award for Excellence in Research and the Martha Cook Piper Research Prize, coordinate the preparation of nomination packages for submissions to the Vice-President (Research).
- 1.5 Prepare nominations for external research awards.
- 1.6 Review University Conference Fund Faculty applications (SARAC Aug 26 2011) (FC Dec 6 2011)
- 1.7 Invite and review department nominations for Faculty of Education administered Graduate student scholarships and prizes (SARAC Aug 26 2011) (FC Dec 6 2011)

2. Composition

- 2.1 *Statutory Members*
The Associate Dean, Research (EFC April 7 2015)
- 2.2 *Elected Members*
Three tenured members of the Faculty of Education

3. Procedures

- 3.1 The Associate Dean, Research shall be Chair. (EFC April 7 2015)
- 3.2 The Associate Dean, Graduate Studies, will attend meetings with voice and vote where graduate scholarships and/or awards are reviewed to facilitate the adjudication. (EFC April 7 2015)
- 3.3 The election of members to the Scholarship and Research Awards Committee shall take place during the Spring ballot of the Faculty.

3.4 The terms of the elected members shall be two years.

4. Quorum

4.1 A quorum shall consist of three members.

5. Meetings

5.1 The Scholarship and Research Awards Committee shall meet to consider applications for each of the respective awards, in accordance with the award deadlines.

History:

Faculty Council April 7 2015

Faculty Council November 6, 2007

SARAC March 7, 2007

Faculty Council September, 2002

Executive Council June, 1999

Executive Council May, 1996