The Education Faculty Council met on Tuesday, February 3, 2015 at 3:30 p.m. in 122 Education South.

*Present:*

*Sign in sheet is attached to original minutes.*

1. **Approval of Agenda**
   
   *MOVED TO APPROVE the agenda as presented.*
   
   R Wimmer / A Altmann / CARRIED

2. **Minutes of the Education Faculty Council**
   
   *MOVED TO APPROVE the December 2, 2014 minutes of the Education Faculty Council as presented.*
   
   S White / R Wimmer / CARRIED

3. **Minutes of the Graduate Academic Affairs Council**
   
   *MOVED TO RECEIVE the October 6, 2014 minutes of the Graduate Academic Affairs Council.*
   
   L Laidlaw / R Wimmer / CARRIED

4. **Tribute to Dr Paul Koziey, Educational Psychology**

   Paul Koziey was born in Winnipeg, MB in 1937 as the youngest of five children. Paul was awarded a football scholarship to North Dakota State University, where he obtained a Bachelor of Education and a Master's degree in Counselling, followed by a PhD in Counselling Psychology from the University of Wyoming in 1967. That same year, Paul became a faculty member in the Department of Educational Psychology at the University of Alberta, where he was a vanguard, introducing meditation to his students in the 1970s and encouraging them to think beyond conventional teaching. He retired from the U of A in 2002.

   As much as he enjoyed teaching, it was Paul's land – 160 acres near Stony Plain, AB – where he lived since 1973, that truly fed his soul. While his many excursions to an ashram in India and to like-minded communities in Australia, New Zealand, and Sedona, Arizona were welcome adventures, it was coming home to his peaceful retreat that he loved most.

   Paul's passion for writing also brought him immense joy and produced four books: Beyond Duality and Polarization; How to Grow in Love; Charlie Sheen: Breakdown or Breakthrough?; and Understanding Your Personal Style of Relating, based on his university lectures.
Paul is survived by his children Jill, Chris, Lynne, and Rayner; grandchildren Hannah, Adam and Isla; his long-time companion Maureen. In our hearts and minds, Paul remains forever charismatic and intelligent, humorous and energetic. His inquisitive spirit, voracious appetite for news and current events, and his belief in "going for the unknown" informed much of our lives.

5. **Tribute to Dr Erwin Miklos, Educational Administration**

Dr Erwin Miklos graduated from the Saskatchewan Normal School in 1949. He received his BA and BEd with distinction from the University of Saskatchewan in 1954, his MEd from the University of Alberta in 1960 and his PhD from U of A in 1963. Dr Miklos spent 11 years as a teacher/principal in the Saskatchewan and Alberta school systems before joining the Faculty of Education, Department of Educational Administration in 1962.

Dr Miklos spent four years as Chair of Educational Administration. During his three years as associate dean research and graduate studies he was instrumental in the launch of the MEd in Adult and Higher Education. Just prior to his retirement in 1991, he was awarded the first ever Distinguished Service Award of the Canadian Association for the Study of Educational Administration.

Erwin passed away at the age of 84, survived by his wife Madeleine, two daughters and three grandsons.

A former student of Dr Miklos sent the following message upon hearing of his passing:

“I simply want to pass on to you and the Faculty at U. of A. my sense of profound sadness at his passing. Erwin was a wonderful mentor and outstanding teacher, professor and scholar from whom I learned much and for whom I have enduring affection.

Best wishes to you and to past and present members of the faculty in Education at my alma mater.”

6. **Introduction of New Faculty**

The following new faculty members were introduced:

- Dr Mijung Kim, Elementary Education
- Dr Lauren Sulz, Secondary Education

7. **University Certificate in Advancing Adolescent Literacy**

Dr Rauno Parrila from Educational Psychology presented.

- The Advancing Adolescent Literacy (AAL) certificate will provide secondary school teachers with the knowledge and skills required to effectively support students’ ongoing growth of literacy skills in grade seven to 12.
- All materials have been developed and the program has been tested with two cohorts of secondary teachers.
- The original modules started as professional development through Alberta Education. This was an area that teachers vocalized concern about.
• Alberta Education has provided a letter support, along with the College of School Superintendents and multiple school districts.

Discussion:
• Literacy needs to be reflected as important for all subjects. This should be emphasized to participants.
• Could consideration be given to other language groups?
• Feedback was provided for the course descriptions and titles to allow for clarification.

MOVED TO APPROVE the University Certificate in Advancing Adolescent Literacy proposal with attention given to the input provided by Faculty Council prior to moving the proposal forward through University governance.
R Parilla / J Leighton / CARRIED

Dr Parilla advised he would contact those individuals who expressed concerns and/or provided feedback for further discussion. It was requested that Dr Parilla report back to Council on the outcome of these discussions.

Discussion took place as to the complexities of certificates and the importance and necessity for pre-consultation. Providing early notice of the development of a certificate to Faculty Council would allow time for feedback prior to a presentation of the full proposal.

8. Dean’s Report

Dean Snart will be travelling to Fort McMurray on February 9 to sign a Memorandum of Understanding with Keyano College. The Chancellor and Deputy Provost will also be in attendance.

Faculty committee elections will be starting soon.

Dr Turpin, President-elect, will be attending our Faculty Council in March or April.

Dr Hickson, Associate Dean, Undergraduate Services, and Dr Larson, Associate Dean, Graduate Studies, are hosting the following workshop:
Preventing and Addressing Academic Misconduct
February 12, 11:30 to 1:00
122 Education South
Presenters will be Deb Eerkes and Chris Hackett, Discipline Officers from the Office of Student Judicial Affairs.
All instructors are encouraged to attend.

MOVED to adjourn.
J Anuik / E Simmt / CARRIED
The Education Faculty Council met on Tuesday, April 7, 2015 at 3:30 p.m. in 122 Education South.

Present:

Sign in sheet is attached to original minutes.

1. Approval of Agenda

MOVED TO APPROVE the agenda as presented
F Glanfield / L Wiltse / CARRIED

2. Minutes of the Education Faculty Council

2.1 Update on Advancing Adolescent Literacy Certificate
Dr Parrila was requested to report to Faculty Council as to the outcome of discussions with individuals who raised questions during discussion of this certificate. In his absence, Dr Parrila provided Dean Snart with the following report:

“A discussion has taken place with Dr Mackey who, along with Dr McClay, provided an alternative conceptualization of the literature module for the course on discipline specific literacies. A meeting has not yet taken place with Dr Weber-Pillwax but she has been briefed as to where the module on FNMI children is coming from and what approach it will take.”

Corrections to minutes:
J Leighton will be added to those present.
The spelling of Dr Turpin’s name in the Dean’s Report will be corrected.

MOVED TO APPROVE the February 3, 2015 minutes of the Education Faculty Council as amended.
M Mackey / L Laidlaw / CARRIED

3. Minutes of the Graduate Academic Affairs Council

MOVED TO RECEIVE the December 1, 2014 minutes of the Graduate Academic Affairs Council.
A Altmann / E Simmt / CARRIED

4. Minutes of the Undergraduate Academic Affairs Council

MOVED TO RECEIVE the November 27, 2014 and February 5, 2015 minutes of the Undergraduate Academic Affairs Council.
R Wimmer / M Carbonaro / CARRIED
5. **Tribute to Donna Chovanec**

*As read by Dean Fern Snart...*

One of the early contracts that I signed as Dean of our Faculty was that appointing Dr Donna Chovanec as an Assistant Professor to the Department of Educational Policy Studies, with a start date of February 16th, 2005; it feels like yesterday. Donna came to the Faculty from a position as Senior Research Officer with the Alberta Alcohol and Drug Abuse Committee (AADAC).

She was born and studied in Edmonton. Donna completed a Bachelor of Social Work from the University of Calgary in 1978, an MEd in Adult and Higher Education at the University of Alberta in 1994 and a PhD in International and Intercultural Education, again at the University of Alberta in 2004. Donna’s research encompassed education and learning for social change, including critical and feminist pedagogy, qualitative research, and globalization. She was a SSHRC scholar, a department leader as graduate coordinator, and an incredible mentor to her students and new faculty. She was widely known for her work and study in Chili involving women’s activism.

Donna belonged to, and supported, many related organizations. She served as Board Chair of the Learning Centre Literacy Association and was a co-founder of the Centre for Community Organizing and Popular Education.

With profound sadness Donna’s family announced her passing on March 4th, 2015 after a long and courageous battled with cancer. Through it all, Donna demonstrated an amazing determination, strength and will to live. I know that many colleagues and students were with her consistently. She will be greatly missed. Donna is survived by one son and three daughters, as well as her mother, sister and brother.

6. **Scholarship and Research Awards Committee (SARAC) terms of reference**

Dr Boechler, Chair of the Scholarship and Research Awards Committee, presented to Council.

The current terms of reference for SARAC call for the Associate Dean, Research and Graduate Studies to be Chair. That portfolio has been divided so that Dr Boechler is now Associate Dean, Research (ADR) and Dr Larsen is Associate Dean Graduate Studies (AD GS). In order to ensure the AD GS is present when SARAC reviews graduate student scholarships and awards, the statutory membership was updated to include both associate dean positions. Under Procedures it is noted that the AD GS will attend meetings only when graduate matters are being discussed.

Discussion led to the following revisions:

- *Composition 2.1* remove the Associate Dean, Graduate Studies
- *Procedures 3.2* revise to read “…will attend meetings “with voice and vote”…”

MOVED TO APPROVE the SARAC terms of reference with the suggested revisions to *Composition 2.1* and *Procedures 3.2.*

*P Boechler / F Merali / CARRIED*
7. **Advisory Selection Committee**

The sole purpose of the Faculty of Education’s Advisory Selection Committee is to provide the Dean with a pool of candidates for assigning to department Advisory Selection Committees.

Following the advice of the Dean’s Advisory Committee, the Dean proposes to disband the Faculty Advisory Selection Committee. The creation of the *Dean’s Pool of Representatives for Department Advisory Selection Committees* will be created. This pool will consist of two elected members from each department in the Faculty, each for a two year term. Academics on leave shall not be eligible for membership in the pool. Election to this pool will take place using the Faculty’s committee election process.

There has often been confusion over the difference between the Faculty-level Advisory Selection Committee and department advisory selection committees that are struck when hiring is taking place under the direction of UAPPOL.

The pool of representative process is consistent with what is done in the Provost Office for providing representatives to such committees as chair selections.

*MOVED TO DISBAND the Faculty of Education Advisory Selection Committee.*  
*Altmann / L McGarvey / CARRIED*

*MOVED TO CREATE a Dean’s Pool of Representatives for Department Advisory Selection Committees.*  
*Glanfield / C Leroy / CARRIED*

Continuing members and those just elected to the Advisory Selection Committee will be moved to the newly established pool of representatives.

8. **Procedures for Selection of Academic Staff**

This item will be dealt with at a future meeting.

9. **Dean’s Report**

A review of Dr Turpin’s visit to Faculty Council on April 1st took place.

The Provost Search Committee is ongoing with Dr Turpin being involved in the process.

We will be hosting visitors from the University of Pretoria the week of April 20th.

A general discussion took place concerning issues affecting our budget planning processes. Particular attention was paid to faculties now having to find funds for across the board and merit increments. Dean Snart advised that although these funds have been set aside for the next year, action must be taken for future years, making revenue generation a vital consideration. We need to think outside the box, not just look at certificate development. The issue of equity across faculties for revenue generation has been discussed at Deans’ Council.

The DAC retreat April 27th and 28th will focus on revenue generation.

*MOVED TO ADJOURN.*
University of Alberta

Education Faculty Council

The Education Faculty Council met on Tuesday, May 5, 2015 at 3:30 p.m. in 122 Education South.


F Snart (Chair), Bj Werthmann (Secretary)

Sign in sheet is attached to original minutes.

1. Approval of Agenda

MOVED TO APPROVE the agenda as presented.
F Merali / D Larsen / CARRIED

2. Minutes of the Education Faculty Council

MOVED TO APPROVE the April 7, 2015 minutes of the Education Faculty Council as presented.
E Simmt / F Glanfield / CARRIED

3. Minutes of the Graduate Academic Affairs Council

MOVED TO RECEIVE the February 2, 2015 minutes of the Graduate Academic Affairs Council.
E Simmt / M Stewart-Hawarira / CARRIED

4. Minutes of the Undergraduate Academic Affairs Council

MOVED TO RECEIVE the March 5, 2015 minutes of the Undergraduate Academic Affairs Council.
C Hickson / B Dunn / CARRIED

5. Academic Appeals Terms of Reference

Dr Carla Peck, Chair of the Academic Appeals Committee (Undergraduate) presented the proposed changes as approved by the Academic Appeals Committee (Undergraduate).

- Dr Peck explained that in the case of an appeal, the Committee membership is used to create the appeals panel.
- With gratitude to the work being done by the associate chairs and the Undergraduate Student Services office, there has only been one appeal in the past five years.
- It has become increasingly difficult to fill the Committee membership requirement of 12 academics and eight undergraduate students.
- Since an appeal panel only requires three academics (one as panel chair), it is proposed to modify the Committee membership from the current 12 academics to six.
• It is also proposed to modify the required eight undergraduate students to four undergraduate students.

Additional suggested revisions:
• The list of departments in 2.1.1 includes the School of Library and Information Studies. As they do not teach at the undergraduate level, it was suggested they be removed from the list. The SLIS Chair was present and supported this change.
• “and appointed” will be added to the quorum statement in 2.1.
• “as authorized in the Procedures document” will be added to the appeal panel quorum statement in 4.2.

MOVED TO APPROVE the Academic Appeals Committee (Undergraduate) terms of reference as presented and including suggested amendments.
C Peck / T Cardinal / CARRIED

6. Digital Learning Certificate

Presented by Dr Patricia Boechler, Educational Psychology.

The Digital Learning Certificate (DLC) will provide current in-service teachers and educational professionals with university credit-based professional development coursework in the area of digital learning. The coursework will support and align with the five core policy directions of Alberta Government’s Learning and Technology Policy Framework. The curriculum will be designed to be student centered with an emphasis on inquiry-based learning approaches that incorporate 21st Century competencies such as innovation, communication and critical thinking. The curriculum will engage the learner in practical activities that are supported by solid educational research evidence in learning and pedagogy.

The DLC will be a five course blended or fully on-line delivery program. This program offers students flexible modes of instructional delivery that meets the demands of adult learners who are currently working in professional practice.

Comments:
• The calendar descriptions should clarify that courses are only open to students registered in the DLC.
• It was acknowledged that statements concerning fee structure would be added to the course descriptions once University governance approvals were received.
• Discussion took place concerning a need for clarification as to who administers admissions and tracks students re GPA, etc for all faculty certificates.
• As the EDIT prefix is being changed to EDET, should these calendar descriptions be changed now? Mr Hidson from the Registrar’s Office advised that once approval is received for the prefix change, all EDIT courses will automatically be updated to EDET.

Dr Boechler advised she will adjust the proposal and calendar changes as requested by Faculty Council. Following approval by Faculty Council, certificates are presented to the Academic Standards Committee Subcommittee on Standards whose job is to review and provide feedback prior to moving forward to the Academic Standards Committee and the Academic Planning Committee. Final approval is then sought at the Ministry level.
MOVED TO APPROVE the Digital Learning Certificate with revisions as suggested by Council.  
P Boechler / D Larsen / CARRIED

7. Procedures for Selection of Academic Staff

This item will be tabled to the next meeting.

8. Dean’s Report

Dean Snart asked for the support of Council members in holding an e-vote for revisions to Section 75.19, which is a general description of certificates. This calendar revision is necessary as part of the package of three recently approved certificates as they move through University Governance.

MOVED TO ADJOURN / J Considine.
University of Alberta

Education Faculty Council

The Education Faculty Council met on Tuesday, June 9, 2015 at 3:30 p.m. in 122 Education South.


F Snart (Chair), R Veldkamp-Nyman (Recorder)

Sign in sheet is attached to original minutes.

1. Approval of Agenda

Item 4, March 5th Undergraduate Academic Affairs Council minutes will be deleted as it was noted they were received at the May 5th Faculty Council meeting.

MOVED TO APPROVE the agenda as amended.
S White / J Leighton / CARRIED

2. Minutes of the Education Faculty Council

MOVED TO APPROVE the May 5, 2015 minutes of the Education Faculty Council as presented.
A Altmann / C Peck / CARRIED

3. Minutes of the Graduate Academic Affairs Council

MOVED TO RECEIVE the March 30, 2015 minutes of the Graduate Academic Affairs Council.
M Rossiter / R Wimmer / CARRIED

4. Procedures for Selection of Academic Staff

Departments are required to strike an Advisory Selection Committee when required to facilitate the academic hiring process. The minimum membership of Advisory Selection Committees is outlined in UAPPOL. The composition can be changed, but only with the approval of the Faculty Council. Currently there have been instances where department Advisory Selection Committees have included a graduate student and sessional representative, but not consistently across the Faculty, and without approval of Faculty Council.

Discussion took place concerning inclusion of a graduate student and/or sessional instructor, and whether or not that membership would be with voice or vote.

It was suggested this item be brought back to a future Faculty Council meeting for further discussion and a motion to provide direction to departments.

6. Educational Psychology Department Council Membership update

Presented by Dr Jacqueline Leighton, Chair, Department of Educational Psychology.
During a membership review it was discovered that the current composition passed in 2003 at Department Council was not ratified by Faculty Council as required by UAPPOL. The structure was also not in alignment with GFC as it did not include all full time APOs and included other members that should not be on the committee. The proposed membership is in alignment with GFC and was approved by the Department Council on May 21, 2015.

MOVED TO APPROVE the Educational Psychology Department Council Membership update with revisions as suggested by Council.
L Grieve /C Poth / CARRIED

Departments are encouraged to review their council membership to ensure it follows UAPPOL and that any changes have been approved at Faculty Council.

7. Dean’s Report

Dean Snart reported as follows:
- pleased that four of the 12 honorary degree recipients at Convocation were Education alumni
- budget meetings are being held with department chairs.
- Angie Fraser, Executive Assistant to the Dean, will be on maternity leave for the next year
- the Dean’s Office is preparing for the leadership transition.

8. Dean’s Advisory Committee (DAC) Retreat Update

Dr Wimmer, DAC Chair, provided the following report:
- The DAC retreat was held April 27th and 28th at Alumni House.
- The focus this year was the faculty’s leaderships’ perspective on Revenue Generation Initiatives.
- To provide additional expertise, the services of a consulting agency with knowledge in university leadership, academic strategic planning, and revenue generation development in higher education was contracted.
- The overall purpose of the discussion was to explore possibilities, raise and discuss questions and concerns, and to ascertain the need for further planning on the topic of revenue generation.
- Included in the program were two informative panel sessions where people with experience within and outside of the Faculty presented revenue generation activities they had personally experienced. The second panel, consisting of assistant chairs from each department and Undergraduate Student Services, offered questions, ideas, and administrative perspectives that deserve attention in our planning.
- It was agreed to move forward on implementing a plan for further revenue generation in our Faculty. The Dean will strike a working group to develop a plan for revenue generation that will be presented to Faculty Council near the end of 2015.

MOVED to adjourn / S White
University of Alberta

Education Faculty Council

The Education Faculty Council met on Tuesday, September 15, 2015 at 3:30 p.m. in 2-100 University Hall.

1. Opening Remarks

The following is a summary of Interim Dean Wimmer’s opening remarks:

- This is an exciting time of year as our Faculty recently welcomed just under 2,800 undergraduate and approximately 800 graduate students.
- At the University level there are approximately 39,000 students and 15,000 faculty and staff. We have a new President (Dr David Turpin), Provost (Dr Steven Dew), deputy provosts, an interim board chair, and five interim or acting deans with an additional interim dean as of January.
- This is a less formal meeting than usual to focus on introductions of our new members as well as to hear from Dr Dew.

Interim Dean Wimmer introduced new and returning external members of Faculty Council.

2. Introduction of new Academics and Field Experience Associates

The following new academics were introduced:

Secondary Education
David Lewkowich

Educational Psychology
Heather Brown
Maria Cutumisu

School of Library and Information Studies
Adam Worrell

Educational Policy Studies
Sara Carpenter
Alexandre Da Costa
Darryl Hunter
Marlene McKay

Elementary Education
Lindsay Gibson

The following new Field Experience Associates were introduced:
Caroline Lakusta (Edmonton Public Schools)
Tracy Tucker (Edmonton Public Schools)
Patricia Wierstra (Parkland School Division)
3. **Dean’s (Interim) Report**

Interim Dean Wimmer provided the following report:

*Undergraduate:*
- University wide there was a slight slip in year 1 enrolment, however our Faculty met its enrolment target of 2773 (actual 2795).
- Our collaborative programs allow students in northern Alberta to complete a University of Alberta degree program in Elementary Education in their home community, usually through a community college. This year we have programs in Grande Prairie, Fort McMurray, and Red Deer.
- Our Aboriginal Teacher Education Program (ATEP) runs two programs at Portage College in Lac la Biche and Northern Lakes College in Slave Lake.
- We have created a cohort of education students who live in the Lister Complex. There are 15 to 20 students, mostly first year. Dr Wimmer will visit the group early in the fall. Illana Crawford, one of our prospective student advisors, keeps in regular contact with these students.

*Graduate:*
- Our Faculty has more than 800 graduate students this year.
- The graduate recruitment brochures are being finalized and should be ready to roll out by the end of September. These brochures will give a coherent, comprehensive, and attractive look to the Faculty's programs.
- We have three new Graduate Coordinators this year.

*Master of Educational Studies MES* (alternative delivery M Ed run through the Dean’s Office)
- 128 MEd students in Grande Prairie (year 1), Bonneville (year 1), Red Deer (year 2), Edmonton, Tanzania (year 2)
- Dr Elaine Simmt, MES Director, and Dr Wimmer will be travelling to Fort McMurray in response to interest in an MES cohort in 2016 at Keyano College.

*Government Level*
The Department of Innovation and Advanced Education will be calling a meeting with the U of A regarding professional Master’s degrees for early this fall. Dr Wimmer hopes to be part of this meeting and will report back to Council with discussion outcomes.

4. **Dr Steven Dew, Provost and Vice President (Academic), Dean of Education Search**

Dr Steven Dew, Provost and Vice President (Academic), and Dr Wendy Rodgers, Deputy Provost were introduced. Interim Dean Wimmer thanked them for coming to Faculty Council, turned the meeting over to Dr Dew, and excused himself for the discussion.

Dr Dew presented that the normal timeline for an interim dean appointment is two years. When Dr Wimmer was first approached to accept the interim dean position he was uncomfortable accepting the two year appointment. Upon reviewing the dean search process under a new leadership team, with six dean searches this fall, three chair selections in our Faculty, further discussion was held with Dr Wimmer and he agreed to a two year appointment as interim dean. It is within the mandate of the Provost to make this decision but felt it would be appropriate to consult with faculty members.
Dr Dew advised he would stay following the adjournment of the meeting and would also accept email responses.

Meeting adjourned.
The Education Faculty Council met on Tuesday, October 6, 2015 at 3:30 p.m. in 2-100 University Hall.

Present:

Sign in sheet is attached to original minutes.

1. Approval of Agenda

MOVED TO APPROVE the agenda as presented.
G Buck / J Branch / CARRIED

2. United Way Annual Campaign

Dr Margaret Ann Armour and Ms Anastasia Lim provided information concerning the work of the University of Alberta’s United Way campaign.

3. Minutes of the June 9 and September 15, 2015 Education Faculty Council

Concerning agenda item 4 Procedures for Selection of Academic Staff, Dr Wimmer reported that all departments are now operating in line with UAPPOL.

Dr Anuik advised he was present at the June 9 meeting.

MOVED TO APPROVE the June 9, 2015 minutes of the Education Faculty Council as amended.
J McClay / C Hickson / CARRIED

President Turpin’s name will be corrected in the September 15, 2015 minutes.

MOVED TO APPROVE the September 15, 2015 Education Faculty Council minutes as amended.
D Oberg / J Anuik / CARRIED

4. Minutes of the Graduate Academic Affairs Council

MOVED TO RECEIVE the May 4, 2015 minutes of the Graduate Academic Affairs Council.
G Buck / M Doherty / CARRIED

5. Minutes of the Undergraduate Academic Affairs Council

MOVED TO RECEIVE the April 9, 2015 minutes of the Undergraduate Academic Affairs Council.
C Hickson / J Pegg / CARRIED
MOVED TO RECEIVE the September 10, 2015 minutes of the Undergraduate Academic Affairs Council.
C Hickson / J Pegg / CARRIED

6. Information for Council members

The Education Faculty Council membership, terms of reference and meeting schedule were presented for information.

7. Faculty Council Summary 2014-15

This item was presented to members of Faculty Council for information.

8. Suspension of Admission/Transfer to the Faculty of Education’s Bachelor of Education Adult Education Route

In 2004 the Department of Educational Policy Studies undertook an internal review of the viability of maintaining the BEd Adult Education route. Our Undergraduate Student Services office reports the last admission to the Adult Education route was four students in 2002. The level of admittance made it impossible to run a viable program since at least 15 students are needed to maintain a successful program. Accordingly, the poor enrollment and an unacceptable length of time for students to complete the program precipitated the need for a review of the program’s viability. As a result, the department chair at the time placed the program in a moratorium in 2004. A determined effort was made by the department to facilitate the progress of the remaining students through the program, with three of the four students admitted in 2002 having since graduated. The fourth student withdrew from the program.

The department has never initiated the process of officially suspending the program. Therefore, a request is being made for a suspension for up to five years of the Bachelor of Education (BEd), Adult Education route. During this time faculty members of the Department of Educational Policy Studies will conduct a needs analysis with internal and external stakeholders with the objective of determining whether a Bachelor of Education (BEd), Adult Education route is viable and needed.

Since no student has been admitted into the Adult Education route since 2002 there are no adverse impacts on current students. No adverse impacts are anticipated for graduates as the degree that alumni in the Adult Education route have earned is valid and official documentation continues to be available.

Dr Sousa advised that a working group would be established in the New Year to redevelop the Adult Education program.

MOVED TO APPROVE a suspension for up to five years of admission/transfer to the Faculty of Education’s Bachelor of Education (BEd), Adult Education route.
C Hickson / J Sousa / CARRIED

9. Tribute to Dr Joan Worth, Elementary Education

Joan Worth touched many lives and will be lovingly remembered by family and friends from around the world. Born in Cadomin, Alberta, Joan grew up in Lacombe, Berwyn and Edmonton. She completed her BEd at the University of Alberta and later received her MEd and PhD at the University of Minnesota. Her professional career progressed from elementary school teacher, demonstration
school teacher, and elementary consultant to administrator with the Edmonton Public School Board. Joan joined the Department of Elementary Education in 1968, but her heart remained with elementary teachers and students. She authored several mathematics textbooks used in elementary schools across Canada. Until her retirement in 1988 she worked internationally with the National Council of Teachers of Mathematics, and locally with the Mathematics Council of the ATA, from who she received the 1985 Mathematics Educator of the Year award.

Joan was known for her warmth, her genuineness and her easy laugh. She loved to travel and had a special place in her heart for Australia, which she visited many times. After retiring, she and her husband Wally (also a former member of Elementary Education) moved to Nanaimo, BC. One of the hardest parts of leaving Edmonton was saying goodbye to "the lake", her cabin at Lac Ste Anne, where she spent many a happy summer and winter with the entire family and many, many friends. Joan loved life and, a multiple cancer survivor, was never one to let bumps in the road get in her way.

Joan passed away in Nanaimo on June 25, 2015. She was predeceased by her husband, Wally Worth, in 2010.

10. Tribute to Dr Lorraine Wilgosh, Educational Psychology

Lorraine Wilgosh grew up in Beausejour, Manitoba. At 17, she moved to Winnipeg where she completed her B A and M A degrees at the University of Manitoba, followed by a PhD at McMaster University. After graduation, she worked for a time at the Clarke Institute in Toronto. During this period she met her future husband Ingolf Grape, and together they moved to Edmonton in 1970. Lorraine started her employment with the U of A in student counseling. In 1976 Lorraine joined the Faculty of Education in the Department of Educational Psychology.

Lorraine’s focus was always in helping others, from preparing future teachers to working with students with disabilities. She and Ingolf created two annual bursaries for rural students attending the University of Alberta and the University of Manitoba.

Lorraine loved theatre and opera, attending many performances in such cities as New York, Chicago, and London, England. She and Ingolf were also dedicated Oilers fans.

Lorraine retired in 2005 and passed away in Edmonton on September 13, 2015. She was predeceased by her husband in 1998.

11. Library Services for Researchers

Katherine Koch, Head Librarian for H T Coutts Library, presented the following power point to Faculty Council.

“What the Library can do for You”

Course preparation
- create full-text links for your reading lists
- reserve services: two-hour loans
  - purchase copies of required textbooks for every course (no action required)
  - add supplementary texts to reserve

Help your students learn
• in-class or outside class teaching
  o literature search: basic and advanced
  o citation styles
  o literature management
  o how academic publishing systems work
• 79 hours a week of one-to-one help in person, via phone, chat, text, and email

Research Support
• secure storage of research datasets, notes, other materials: Dataverse
  o sharable with individuals, research teams, the world, or just you
  o accessible anywhere with a computer
• map how you collect and secure your data: DMPBuilder
• strengthen your ethics applications
• Purchase any texts that you need for your work (e or print)
• interlibrary loan for anything we can’t buy

Post publication
• stable, open storage of your articles in ERA
  o fulfills SSHRC open access requirement
• we figure out the copyright for you
  o summarize the OA options for you for each publication
• teach and support you how to evaluate research impact through library tools

Liaison librarians
Kim Frail – Elementary Education
Katherine Koch – Educational Policy Studies
Hanne Pearce – Secondary Education and ATEP
Allison Sivak – Educational Psychology, SLIS and Physical Education and Recreation

12. Annual Reports of Committees and Centres

12.1 Academic Appeals Committee
12.2 Centre for Global Citizenship Education and Research
12.3 Centre for Mathematics Science and Technology Education (CMASTE)
12.4 Centre for Research for Teacher Education and Development
12.5 Centre for Research in Applied Measurement and Evaluation (CRAME)
12.6 Diversity, Equity and Respect Committee
12.7 Elections Committee
12.8 Faculty of Education Teaching Awards Committee
12.9 Field Experience Policy Advisory Committee
12.10 Graduate Academic Affairs Council
12.11 HT Coutts Library Advisory Committee
12.12 Institute for Sexual Minority Studies and Services (iSMSS)
12.13 JP Das Centre on Developmental and Learning Disabilities
12.14 MEd in Educational Studies Advisory Board
12.15 Scholarship and Research Awards Committee
12.16 Technology Advisory Board
12.17 Undergraduate Academic Affairs Council
12.18 Western Canadian Centre for Deaf Studies
MOVED TO RECEIVE the annual reports of Committees and Centres as presented.
D Oberg / S White / CARRIED

13. (Interim) Dean’s Report

13.1 University budget update
- the provincial budget will be announced October 27
- some highlights from the Government’s Bill 3 Interim Supply Bill are:
  - the 1.4% cut to Campus Alberta from the March budget has been reversed
  - there will be a 2% increase to the Campus Alberta grant for 2015-2016 and 2016-2017
  - domestic tuition and non-instructional fees will be frozen for two years at 2014-2015 levels
- there will be a comprehensive review of current Campus Alberta funding models with an aim to provide more stability and predictability to the budget process of Campus Alberta institutions
- a budget meeting was held in September with the Provost, Deputy Provost and senior financial person to respond to questions following their review of our Faculty’s budget information. Areas questioned were:
  - low enrolment numbers in specialization areas and combined degree programs
  - budget for sessional contracts
  - a decrease in our SSHRC funding
- it was made clear that deans could use available flex funds to cover the costs of Merit and Across the Board for this year only
- going forward flex monies must be directed at new initiatives and not base-funded budget components
- a Revenue Generation working group is being developed and led by Vice Dean McGarvey and a report will be provided to Faculty Council in December

13.2 University strategic plan
- the President and Provost hosted a senior leadership retreat on August 27 and 28
- the primary purpose was to begin to create “big questions” on seven themes as determined by the President’s visit to 17 faculty councils this spring
- these themes will begin to build the University’s new strategic plan to replace Dare to Deliver and Dare to Discover
- at the upcoming Deans’ Council the process for allowing engagement from the campus community will be reviewed
- the seven themes/areas for discussion are:
  - students and learning
  - internationalization
  - faculty and staff
  - excellence and differentiation
  - reputation and advocacy
  - community
  - cohesive campus culture

13.3 Aboriginal Education
- Truth and Reconciliation working group
The Deans of Arts, Education and Native Studies, along with Deputy Provost Wendy Rodgers have formed a working group to talk about how the University should be responding to the Calls to Action from the Truth and Reconciliation Commission (TRC) document.

Dr Rodgers has met with our Indigenous Education Council (IEC) and President Turpin has accepted an invitation to meet with them as well.

- **Maskwa(wak) (Bear) House of Learning**
  - President Turpin announced he will be going ahead with a funding proposal to the Province to enable building of the Maskwa(wak) House of Learning, formerly planned as the Aboriginal Gathering Space. The current plan is to have the building joined to the north end of Education North.

- **Dr Eber Hampton, Advisor to the Dean, Academic Elder**
  - Last spring IEC recommended to the Dean that Dr Hampton be invited to provide an environmental scan of our Faculty with a focus on the work of Indigenous Education in its various forms, with the outcome being a long-term vision and strategic work plan.

- **Moving the Mountain**
  - The underlying philosophy of this program is an attempt to address the needs of alternative learners or high risk youth by adapting existing educational programs to a more experiential education approach.
  - The current participants are Aboriginal women aged 12 to 21.
  - The Faculty leads are Drs Jacqueline Pei and Diane Conrad.
  - The Faculty is contributing in-kind support (space, utilities, cleaning, telephones) and have made some renovations to the space to accommodate the instruction of basic cooking skills.

**13.4 Department Chair searches**

- During the course of 2015-2016 chair searches will take place for Elementary Education, Educational Policy Studies and Educational Psychology with the hope of having all appointments made by March 2016.

**13.5 Alumni Week**

- Dr J P Das, Professor Emeritus from Educational Psychology was named a Member of the Order of Canada for his contributions to the field of cognitive psychology and in particular his work on developing a new theory of intelligence.
- Congratulations to the 2015 Alumni Recognition Award recipients from Education:
  - Vera Caine
  - Frank Jenkins
  - Edmond Levasseur
  - Mary Pinkoski
  - Dale Schulha
  - Kris Wells

Meeting adjourned.
The Education Faculty Council met on Tuesday, December 1, 2015 at 3:30 p.m. in 2-100 University Hall.

Present:

Sign in sheet is attached to original minutes.

1. **Approval of Agenda**

MOVED TO APPROVE the agenda as presented.
S White / J Leighton / CARRIED

2. **Minutes of the Education Faculty Council**

MOVED TO APPROVE the October 6, 2015 minutes of the Education Faculty Council as presented.
R Veldkamp-Nyman / C Peck / CARRIED

MOVED TO RECEIVE the October 5, 2015 minutes of the Graduate Academic Affairs Council.
M Rossiter / C Adams / CARRIED

3. **Minutes of the Graduate Academic Affairs Council**

MOVED TO RECEIVE the September 14, 2015 minutes of the Graduate Academic Affairs Council.
F Glanfield / L Daniels / CARRIED

MOVED TO RECEIVE the October 5, 2015 minutes of the Graduate Academic Affairs Council.
M Rossiter / C Adams / CARRIED

4. **Minutes of the Undergraduate Academic Affairs Council**

MOVED TO RECEIVE the September 24, 2015 minutes of the Undergraduate Academic Affairs Council.
C Hickson / L McGarvey / CARRIED

5. **Building the Next Institutional Strategic Plan**

**Guests:**
Anne Bailey, Director, Internal Communications, Office of the Vice-President (University Relations)
Amy Dambrowitz, Strategic Development Manager, Office of the Provost and Vice-President (Academic)

Dr Wimmer wished to raise awareness of the process taking place to develop the University’s next Institutional Plan. *Building the Next Institutional Plan* discussion paper was released to the University community on October 28. The discussion paper provides the overarching themes
developed by President Turpin through his visits to each faculty. The President and Provost are asking members of the U of A community to consider some of the key questions facing our institution today. The Institutional Plan website [https://uofa.ualberta.ca/strategic-plan](https://uofa.ualberta.ca/strategic-plan) provides background information on the work done to date, access to the discussion paper and the on-line feedback form.

Dr Wimmer is pleased that Dr Leighton is a member of the committee looking at recommended actions.

6. **Revenue Generation Working Group update**

Revenue generation initiatives (RGI) were the key discussion topic at the April Dean’s Advisory Committee (DAC) retreat. At the June 9, 2015 Faculty Council meeting it was reported that a revenue generation working group would be struck and a report given to Faculty Council in December 2015.

Membership consists of:
Lynn McGarvey, Vice Dean (Chair)
Patricia Boechler, Associate Dean (Research)
Vanessa Grabia, APO, Elementary and Secondary Education
Yvonne Norton, Assistant Dean, Finance and Administration
Ali Shiri, Associate Chair and Graduate Coordinator, SLIS
Elaine Simmt, Director, Master of Educational Studies
Janet Welch, Assistant Dean, Technologies in Education
Betty jo Werthmann, Administrator

Below are highlights from Dr McGarvey’s presentation:

- **Definitions:**
  - Revenue generation – activities that bring funds into the Faculty
  - Cost recovery – budgeted activities where revenue equals costs
  - Cost-plus – budgeted activities where revenue exceeds costs

- **Why necessary?**
  - We are unlikely to see an increase in government grants to postsecondary operating funds. And we will not see a return to previous levels of government funding.
  - Faculties are now responsible for Across the Board (ATB – Cost of Living) and Merit Pay.
  - With no additional operating funds, we can also anticipate an increasing shortfall.

- **Inventory and possibilities**
  - Credit programs – graduate degrees, certificates, diplomas
  - Non-credit programs and activities:
    - professional development for teachers/educators
    - knowledge dissemination to the broader community
    - university prep and bridging, exam prep, tutoring
    - children and youth camps and programs
  - Fee for Service – educational technologies, consulting, contracts
  - Fundraising and donations
  - Infrastructure Rental – space, equipment
  - Other – merchandising, ePublishing
• Moving forward
  o Revenue Generation Working Group recommendations to the Dean:
    ▪ identify a resource person to assist with revenue related research, policy and support;
    ▪ pursue a research-informed, iterative approach to expand revenue generation within the Faculty;
    ▪ gather feedback from faculty and staff regarding revenue generation priorities and processes.

Dr McGarvey summarized by saying we are not the only post-secondary institution looking at revenue generation. There are many questions yet to be answered – at the faculty level as well as central administration.

7. (Interim) Dean’s Report

Chair Selection update
• Department chair searches are currently underway for Elementary Education and Educational Policy Studies, with the process for Educational Psychology will be starting soon.
• Dr Wimmer has met with all three department councils to review the process, and will soon be having follow up visits for discussions concerning the role of a department chair, and to encourage consideration of future chairs.

Truth and Reconciliation Commission: Calls to Action
• Dr Wimmer has been part of an informal group that includes, among others, the Deans of Native Studies, Arts.
• As part of the Deputy Provost portfolio, Dr Wendy Rodgers is compiling a list of Aboriginal initiatives and work already underway across campus. Her role will be to coordinate these efforts and support and move initiatives forward. Dr Rodgers has met twice with our Indigenous Education Council (IEC).
• The IEC will be holding a ceremony as their opening response to the TRC Calls to Action. This ceremony will provide the necessary spiritual foundations and support that will guide other upcoming events offered through IEC. All are invited to attend this event in the 4th floor lounge of Education North on December 11.
• President Turpin will be meeting with IEC on December 15.

Canadian Deans of Education
• Dr Wimmer attended the biannual Canadian Deans of Education meeting in November.
• There are 62 Deans of Education, and this group illustrates the diversity and difference of how higher education is organized in Canada.
• A positive initiative has been the development of the Deans Accords on: Initial Teacher Education, Indigenous Education, Research in Education, International Education, and Early Learning Education.
• All Faculties of Education are asked to post links to these documents on their websites.
• A series of five videos are being produced to accompany the Accord documents. These will be presented at CSSE in Calgary this spring. Links to these videos will also be provided on our web site.
Alberta Deans of Education

- Recently the Alberta Deans were called to meet with the Deputy Minister of Education to discuss teacher education, ministry concerns with teacher education, and upcoming changes to the Teaching Quality Standard and Leadership framework.
- Dr Dunn, Associate Dean, Teacher Education, represented our Faculty at these meetings. Dr Dunn was left with the impression that the Ministry is interested in increased communication with the Faculties of Education.

Misc

- In November, Dr Wimmer attended the installation of the new President as well as Fall Convocation.
- Representatives from the Education Students’ Association were invited to a DAC meeting to discuss concerns over increasing their membership.

Meeting adjourned.